

March 3, 2008

The meeting was called to order at 6:00 p.m. The following were in attendance: Robert Manahan, Dan Dunham, Dave & Anne Berkley, Larry & Lynn Westbrook, Katrina Conners, Dale Hatch, Tom Howard, Dan Hollingshead, Peter Bryan, Drew Conklin, Bill Westbrook and Elaine Shirk.

OUTSIDE BUSINESS:

Tom Howard came to the meeting to talk about the water bills for the Methodist Parsonage. At the Parsonage the water goes through the Parsonage meter and then on to the Church. There is another meter which is not working. The Parsonage should have a split put in the plumbing and have a separate meter installed for the Church. The owner would be responsible for the plumbing and the Borough would install the meter. Tom feels that the Borough should reimburse the tenant of the Parsonage for 1 unit of water for 24 months even though the church is closed for 6 months a year. The Council tabled a decision until they can discuss this situation.

MINUTES:

The Council member received the minutes before the meeting but Larry Westbrook asked that they be read so members of the community attending could hear them. Minutes were approved with a motion from Dave Berkley, and seconded by Larry Westbrook. Vote was unanimous.

TREASURER'S REPORT

Checkbook Balances:

Borough:	\$29,020.51
Highway	2,265.20
Sewer:	29,516.83
Water	7359.29

Sewer Reserve: \$25,558.84

Treasurer's report was approved with a motion by Bob Manahan and seconded by Dave Berkley; the vote was unanimous.

COMMITTEE REPORTS:

Emergency Management:

Nothing,

Highway:

Anne reported that cinders had been ordered and received.

Park:

Nothing.

Dale Hatch stated that the riding mower needs a checkup. It is about 4 years old and has never had a checkup.

Sewer:

Everything going well.

Water:

Anne reported that all of the meters have been taken care of except Bob Epler's. This one needs a new meter and remote. Dan Hollingshead thanked the members of Council that working putting in water meters.

Dan Hollingshead asked about the Churches, Parsonages and the Fire Company paying for their water. The Churches and Parsonages have always paid for their water and the Fire Company water is being discussed with the Fire Company.

Dan Hollingshead asked if the Borough could put a flow meter at the truck garage to record water used when the Fire Company fills swimming pools. Anne will address with the Fire Com.

Code Enforcement:

Anne reported that there is a big hole on one property that is a safety hazard and it needs to be filled in. Bill Westbrook stated that he has been working on the on-going problems in the Borough.

There was a discussion regarding how much authority Bill has with regard to issuing fines, etc. Bill Westbrook stated that he could issue State Citations for any Ordinances on the Books, if the Borough Council approved it and placed it in the Code Enforcement Ordinance. Larry Westbrook made a motion to approve Bill Westbrook issuing State Citations, Dave Berkley seconded the motion and the vote was unanimous. Anne will contact the Attorney regarding having the Code Enforcement Ordinance changed to include issuing of State Citations.

Economic Development:

Brian Canfield spoke some about the process he went through to get Luzerne Community College to create a satellite campus in New Albany. Classes will begin this fall, they will be held from 6:00 – 9:00 pm. Brian is hoping that 5 to 10 years down the road the Counties will buy the building and we could have a full time campus.

We need a person on the Council to be the Chair Person as Brian is not on the Council. Anne appointed Linda Abrams to be the Chair Person.

Bills:**General:**

Daily Review	54.84	advertising
Anne Berkley	97.75	Mileage for Class
Action Fire & Safety	66.60	Insp. Of Fire Extinguishers
Penelec	15.50	Park Electricity
Calaman's Computers	227.00	Rehab Computer
Gannon Assoc.	1,173.00	Insurance
Frontier	41.66	Anne's Phone Line
Elaine Shirk	299.00	QB Payroll Update
Thompson Law Office	727.50	Ordinances, etc.
Quill	314.78	Copier & print. Cartridges

Payroll:

Elaine Shirk	290.00
William Westbrook	490.00

Highway:

Penelec	260.45	street lights
D. A. Stryker Trucking	335.40	Cinders

Sewer:

Frontier	\$33.08	Sewer phone
Benchmark Analytics	93.00	testing
Penelec	684.61	electricity
Main Pool & Chemical	296.25	sodium chloride
JMB Supply	151.03	conduit/bushings, etc
Gannon Assoc.	1,173.00	Insurance

Payroll:

Elaine Shirk	290.00
Larry Rohe	500.00
Scott Sample	137.50

Water:

Frontier	\$35.00	Booster Stn. Phone
Peoples	639.09	Water Loan
PENNVEST	141.95	Pennvest Loan
Benchmark	28.00	Testing
Towanda Water	1,551.80	Purchased Water
USA BlueBook	24.63	Meter Book Pages

Payroll:

Elaine Shirk	290.00
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Old Business:

Anne stated that they have found a sign for the old Pizza shop at the Sewer Building. They are delaying putting it up until a business is in the building.

Anne stated that she now has a Borough Phone at her home, the number is 363-2300 and she also has a borough e-mail address which is naborough@epix.net.

Anne stated that the New Council Person training was well worth it. Those attending (Anne Berkley, David Berkley, Bill Westbrook and Bill Thompson) all learned a lot.

Anne passed out a copy of Census data from the last census and related how to find it on the internet if anyone was interested in checking it out.

There was much discussion regarding the Fire Company's water usage and the different ways it should be charged. Bob Manahan stated that he thought that we should not charge the Fire Company for water if they would let the Council hold their meetings with out charge.

Larry Westbrook made a motion that the Borough would not charge the Fire Company for water usage (with a cap of 30 units used for both Social Hall and Truck Garage) if the Fire Company agreed to let the Borough Council hold their meetings at the Social Hall with out a charge. Dave Berkley seconded the motion and the vote was unanimous.

Anne stated that the Shady Nook has said the Council can hold there meetings there without a charge. This item was tabled until the water usage for the Fire Company can be discussed with the Fire Company.

Dog Control Ordinance: Anne received the copy back from our Attorney and read it to the Council. There were a couple of changes that needed to be made before we can have it advertised and approved. Dave Berkley made a motion to okay the advertising of the Dog Control Ordinance once the changes have been made, Bob Manahan seconded the motion and the vote was unanimous.

The Attorney stated that the Property Maintenance Ordinance looks good and can be advertised.

Regarding the Ordinance on the Safe Zone, the Attorney wanted to talk with Michelle Wheeler who drafted the Ordinance.

Anne will get back with John Thompson regarding the Ordinances.

New Business:

Anne related that the drop box at the bank doesn't work but bank personnel stated that they would give us a different drop box to be placed at a location of the Borough choice. Also discussed was the possibility of Anne creating hours that customer's could stop by her residence to pay their bills.

The Borough would welcome another bank to the Borough. Anne is going to talk with Debbie Sample who works at Citizens and Northern.

Anne stated that Scott Sample should be authorized to sign the daily sewer reports. Bob Manahan made a motion authorizing Scott to sign, Larry Westbrook seconded the motion and the vote was unanimous. Anne will monitor the reports.

Anne asked the Council about Fund Raisers. Dan Dunham stated that that is what the RVC (Rotary Village Corp) does and we would welcome anyone who would like to participate or has ideas. Bob Manahan stated that Borough's don't have fund raisers, organizations do that.

Dan Dunham stated that the dumpsters have been ordered for this year's Clean-Up Day and Bob Sluyter has been contacted. He picks up around the town, but Dan stated that if we can get people with trucks to help; it will keep the cost down. The Clean-Up day will be May 17th and we will again charge \$5.00 for anything with Freon in and \$2.00 each for tire. Dan also wanted to know about getting the anti-skid material off Rt. 220. We can get a crew to hand sweep the street and try to get persons who have to do Community Service to help or the Borough can rent a sweeper from Northern Tier.

Larry Westbrook made a motion to adjourn. Meeting was adjourned at 9:00 PM.

Elaine Shirk
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