

July 7, 2008

The meeting was called to order at 7:02 p.m. The following were in attendance: Robert Manahan, Dave & Anne Berkley, Larry Westbrook, Linda Abrams, Bill Thompson, Bill Westbrook, Peter Bryan, Kathie Chase, Michelle Dunham, Daniel Dunham, Vida Williams, Gene Hiduk, and Elaine Shirk.

**OUTSIDE BUSINESS:**

A representative from Bradford County Planning was to attend meeting but didn't make it.

Michelle Dunham had a few issues she wanted to discuss.

- a. She didn't want her personnel info sent to everyone, when sending an e-mail to the President. She stated that under HIPPA it is illegal.
- b. Michelle stated that she didn't see things getting done and wanted to find ways to get them done.

A discussion ensued with regard to Michelle's concerns.

The Council asked that the Secretary sent a get well card to Dan Hollingshead who is in the hospital in Williamsport.

**MINUTES:**

Bill Thompson made a motion to accept the minutes with changes made, Larry Westbrook seconded the motion, motion carried

**TREASURER'S REPORT**

Checkbook Balances:

Borough: 28,606.59

Highway 776.69

Plait 8,000.00

Sewer 21,982.98

Water 12,650.68

Sewer Reserve: 25,694.27

Dave Berkley made a motion to accept the Treasurer's report, Linda Abrams seconded the motion and the motion carried.

**COMMITTEE REPORTS:**

**Emergency Management:**

With regard to NIMES, all the older council members plus Mike Epler have taken 100, 200, 700, and 800. The Borough received a letter stating that courses 300 and 400 were to be taken. Bill Thompson stated that these are managerial courses and not everyone needs to take them.

**Highway:**

Pelton Hill Road is bad again; ditches need to be cleaned. Mike Epler will take a look at Pelton Hill Road.

Vida Williams stated that the brush along her road, by the buildings, needs cutting, the rose bush needs to be pulled out and the pot holes in the road need attention.

The sidewalk by the house that was torn down needs attention.

There is brush that needs cutting back on Lawrence Street.

Larry Westbrook brought up the garden tractors running on and into the roads; it is a dangerous situation. Dave Berkley and Dan Dunham have called the State Police about this problem and have not gotten any good results.

Mike asked about the pipe by Terry Williams', he stated that he would check with his father and see if he could get a date for his father to come down with his backhoe and dig out the pipe.

Gene Hiduk stated that the hole in the road on Fawcett Street (by Greg Gowin's) is dangerous. He thinks the pipe has separated and needs to be dug up and replaced or repaired.

**Park:**

Linda thanked the people who had mowed the Park and stated that it looked good.

Trey Owens has started painting and he has a couple of boys helping him.

Mike Epler and Larry Westbrook offered to loan the painters a sprayers for weather proofing if they are cleaned good when they are finished using them.

There was a discussion about the brush pile that didn't burn. Joe Hickey wants the wood.

There were a few people on Council who volunteered to mow at the Park, and Bill Thompson said his son Matt could also help. Peter Bryan volunteered to use the weed eater at the Sewer Plant.

Vida Williams stated that when Dale was taking care of the Park it looked the best it ever had and perhaps they should try and get Dale to take the job back. There was a discussion regarding the park and Dale's decision to quit.

There is a concern about the Rottweiler dog that is at the Blue Apartment building of Bob Stoudt.

Larry and Dave stated that they will finish the fence behind Kirk Gowin's.

**Sewer:**

Bob Manahan stated that the sewer is running good.

**Water:**

Water flows are good. The accounts are getting worked off and only one resident had to be shut off.

The problem at Kirk Gowin's regarding the turn off valve has been fixed.

Mike Epler gave Anne the water usage report from the Fire Department.

**Code Enforcement:**

Bill talked about the grant for the park, for Handicap facilities, and said we should put as much as possible on our "wish list". Photos need to be taken, and Robin D'Anna stated she would assist as required. Her phone number is 268-4103.

Bill asked if the Borough has a Noise Ordinance. The Borough does not have an Ordinance and Bill stated that he has had many complaints about the noise late at night.

Bill stated that we are still in line for the Safe Sidewalk and Main Street grants. There is another that could tie in with the Sidewalks and Main Street Grants and that is one for paving streets. Bill Thompson asked about storm drains instead of streets.

Some Boroughs have passed an Occupancy Ordinance which states that the landlord must let the Borough know who is renting his apartments. Bill is looking into this.

Bill stated that 14 letters have gone out regarding Ordinance violations to include the Borough. Each person receiving a letter has 10 days to handle the situation or they will receive a citation.

**Economic Development:**

Brian Canfield was not present.

**Bills:****General:**

Penelec	20.65	Park Electricity
Frontier	33.12	Anne's Phone Line
Elaine Shirk	40.00	Elaine's Line & internet
Elaine Shirk	56.26	Travel to Bank
NTSWA	9.00	Park Trash
NTSWA	1,613.20	Clean Up Day
Daily Review	559.89	Advertising
Petty Cash	44.68	Misc.
Staples	36.99	Anne's Lockbox
Association of Mayor	45.00	Dues
Kathy Chase	51.80	1/3 Cost of Internet
Post Office	84.00	Stamps
K Landscape	2,202.00	Diversion Ditch

**Payroll:**

Elaine Shirk	290.00	
William Westbrook	347.50	Code Enforcement
Stacy McBride	12.41	Tax Collector

**Highway:**

Penelec	261.07	street lights
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**Sewer:**

Frontier	\$32.31	Sewer phone
Benchmark Analytics	177.00	testing
Penelec	752.65	electricity
Dushore Agway	464.57	Sodium Bicarb

**Payroll:**

Elaine Shirk	290.00	
Larry Rohe	580.00	Sewer Operator
Scott Sample	50.00	Sewer Manager

**Water:**

Frontier	\$35.36	Booster Stn. Phone
Peoples	639.09	Water Loan
PENNVEST	141.95	Pennvest Loan
Towanda Water	1538.10	Purchased Water
Penelec	12.05	Well #2
PA Rural Water	273.00	Dues

**Payroll:**

Elaine Shirk	290.00	
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**Old Business:**

The Council has received the Amendment to the Property Maintenance Ordinance from the Attorney and it is ready to be passed. Bob Manahan made a motion to pass the Property Maintenance Ordinance, Linda Abrams seconded the motion and the motion carried.

**New Business:**

The Council has received a letter of request from Robert Clymer, Land Surveyor, regarding the use of the alley, behind the old ceramic shop, for entering and leaving the property. The Alexander's are subdividing the property and had to have written approval for continued use of the alley. Bill Thompson made a motion to approve the continued use of alley for entering and leaving the subdivided property, Larry Westbrook seconded the motion and the vote was unanimous. His letter was signed sealed and approval was returned to Mr. Clymer.

The council received an estimate from K Landscape Maintenance (Jason Keeney) for \$2202, to cut diversion ditch swales behind Millers on Lawrence to Bruce Johnson's. Also install cross pipe on Reservoir road behind the park to the swamp. Bob Manahan made a motion to approve the work to be done by K Landscape, Larry Westbrook seconded the motion and the vote was unanimous.

Anne read the Secretary, Elaine Shirk's resignation which is effective on August 31, 2008. Linda Abrams made a motion to accept the resignation with regret, Bob Manahan seconded the motion and the motion carried.

Bill Thompson made a motion to place an ad in the Daily Review for the Secretary's job, and have applicants send resumes to the Council. Dave Berkley seconded the motion and the motion carried.

Peter Bryan and Dan Hollingshead donated a fan to the Borough Council to be used for the meetings.

Bill Thompson made a motion to adjourn. Meeting was adjourned at 9:00 PM.

Elaine Shirk  
July 7, 2008