

September 15, 2008

Meeting was recorded, public was notified.

The meeting was called to order at 7:05 p.m. The following were in attendance: Robert Manahan, David Berkley, Larry Westbrook, Bill Thompson, Mike Epler, Daniel Dunham, Kathy Chase, Vida Williams, Debbie McComb, Patty Heether, Deborah Sample, Jeff Aeppli, Francis Zurn, David Hindman, Frances Hindman, Dale Hatch, Lynn Westbrook, Drew Conklin, Dave Manley, and Anne Berkley.

Anne opened the meeting with a moment of silence. She then led the people with the Pledge of Allegiance.

**Roll Call:** All Council members present except for Linda Abrams and Mike Epler, (Mike Epler arrived after roll call was taken).

Anne Berkley read her resignation from council. Vice President Bill Thompson asked for a motion to accept, Bob Manahan made a motion to accept. Larry Westbrook seconded it. The vote was unanimous, motion carried. Bill Thompson asked for a motion to reorganize, Bob Manahan made a motion to reorganize, Dave Berkley seconded it. It was a unanimous vote, motion carried. Bill Thompson asked for a motion to nominate a President. Dave Berkley made a motion to nominate Larry Westbrook. Bill Thompson seconded it. By unanimous vote the motion carried. Bill Thompson asked for a nomination for Vice President. Dave Berkley nominated Bill Thompson. Larry seconded it. It was a unanimous vote and the motion carried. Bill then turned the chair over to new president Larry Westbrook. Larry Westbrook asked for a motion to accept Anne Berkley as the new secretary/treasurer for the Borough Council. Bob Manahan made a motion to accept Anne as secretary/treasurer. Bill Thompson seconded it. Larry, Bill, Bob, and Dave voted yes. Mike voted no. Motion carried.

**Minutes:**

The minutes were read and Bob Manahan made a motion to accept the minutes as amended. Dave Berkley seconded the motion. The vote was unanimous, motion carried. (Amendments attached to August 4, 2008 minutes, signed and sealed).

**Citizens to be heard:**

Deb Sample from Citizens & Northern Bank gave information on bank. She suggested money market accounts as well as online banking with courtesy checking. Jeff Aeppli stated that they have a strong municipal program and he would be working hand in hand with the borough. He also stated that he loans that exist are best where they are. Saving money on travel to deposit money was discussed. Anne stated that she travels to that area at least twice a week and would not charge the Council for mileage as she would be doing her own business. Anne asked Deb about sending one invoice to residents for the water and sewer accounts and about residents writing one check instead of two. Deb said that would not be a problem as deposits could be split and put into the appropriate water or sewer account. The Council decided to table the decision to change banks until later in the meeting.

Fran Hindman stated her opinion against the Council appointing Anne Berkley as Secretary. Bill Thompson said that several issues were under investigation right now and the discussion was halted.

Patty Heether voiced her concern over potholes and would like to volunteer to work on them. Mike Epler told her that it needs to be done by borough officials with a background in doing this. He explained the filling process to her.

Vida Williams stated that the crosswalks should be repainted. Bill Thompson stated that the paint was ordered and in at Leljedals. She is also concerned about falling in the holes on the streets. She feels the Council should fix them. Sidewalks are also in need of repairs. Larry asked if any of this would be covered under the grants Linda Abrams and Bill Westbrook are working on.

Dave Hindman said Rich Novak from Penn Dot had contacted him. Mr. Novak said no one had responded. Anne stated that she had called him and left a message stating that Bill Thompson had marked the area for them.

### **No report from Elected Officers.**

#### **Treasurers Report**

Taxes: \$326.17

Fines \$193.89

#### **Checkbook balances:**

**Borough:** \$23,131.42

#### **Highway:**

Plgit \$7,797.51

Peoples \$255.28

**Sewer:** \$28004.83

**Water:** \$16608.78

**Sewer Reserve:** \$25841.51

**Payroll:** \$366.38

A motion was made by Bill Thompson to accept the Treasurers report. Dave Berkley seconded it. Roll call vote was unanimous, motion carried.

#### **Committee Reports:**

**Emergency Management:** Kathy Chase is in need of updated Fire Officers information. County has been unable to contact Mike Epler either by phone or email. List is from 2003. Mike will provide them with an update this week (September 15<sup>th</sup>- 20<sup>th</sup>). A 7:00 p.m. meeting was scheduled for September 23rd with the New Albany Borough, Overton Township, and Albany Township at the Social Hall.

**Highway:** Mike said Thursday they would be flushing the Hydrants. He also turned in his resignation as he is moving out of town and stated that he doesn't care for the direction that the Borough Council is going. He will try to complete Pelton hill this week. Larry Westbrook read Mike's resignation. Dave Berkley made a motion to accept his resignation. Bob seconded it. Roll call vote was unanimous. Motion carried. Larry thanked Mike for what he had done while on the council.

**Park:** No report, but Linda had sent in payment with Mayor Dunham for 2 pavilion rentals. Bill Thompson reported that the deep fryer was on backorder. It should be here the first of the month.

**Sewer:** Anne has been unable to find a record of the Social Hall sewer bills and units. David Hindman said the Fire Company does pay it and Linda had made a report of it being paid at the Fire Company meeting. Trench was dug for the chlorine line to be buried.

**Water:** A shut off request at 61 Main Street. 5 meters are in need of repair or replacement. A discussion on Landlords being responsible for plumbing to install new meters. Owner is still responsible for bill if tenant doesn't pay. Also newly purchased properties on 86 Front Street (1 Unit) and 56 Main Street (2 Units) will be added to the water and sewer accounts.

**Code Enforcement:** Bill Westbrook was unable to attend meeting.

**Economic Development:** Brian Canfield and Linda Abrams were not present.

**Bills:**

**General**

Penelec	\$ 32.78	Park Electricity
Frontier	\$ 31.93	Borough Phone
Calaman's Computers	\$ 111.30	File Recovery
Gannon Insurance	\$ 1173.00	Insurance
Payroll	\$ 290.00	Elaine Shirk Secretary
Payroll	\$ 255.00	Bill Westbrook, Code Enforcement
Payroll	\$16.31	Stacey McBride, Tax Collector
Quill	\$ 62.34	Office supplies
NTSWS	\$ 4.00	Trash Removal
Daily Review	\$ 715.00	Advertising
Gannon Insurance	\$ 268.75	Treasurers Bond
Gannon Insurance	\$ 187.00	Volunteer's Insurance

**Highway/Plgit**

Penelec	261.39	Electricity
Agway	\$131.96	Calcium

**Sewer:**

Payroll	\$100.00	Scott Sample
Payroll	\$540.00	Larry Rohe
Payroll	\$ 290.00	Elaine Shirk Secretary

Frontier	\$32.33	Phone
Benchmark	\$242.00	Testing
Bob Camp	\$75	Digging Trench
Gannon	\$1180.00	Insurance
Main Pool & Chemical Co	\$221.25	Sodium Hypochlorite
Penelec	\$695.91	Electric

**Water:**

Postage	\$42.00	Billing
Pennvest	\$141.95	Loan
Peoples State	\$639.09	Loan
Towanda Water	\$1604.50	Water Usage
Frontier	\$35.00	Booster Station Phone Line
Penelec	\$12.75	Well 2
Payroll	\$ 290.00	Elaine Shirk Secretary

**Unfinished Business:**

Shady Nook billing on water and sewer was discussed. Bob Manahan looked up the information on billing of the sewer. The Council decided to amend the ordinance to raise the number of seats according to the EDUS of 50. By doing this it will help the small businesses and keep them in town. Larry Westbrook proposed a resolution to the ordinance to raise seating to 50 seats per edu. Bill Thompson made a motion to adopt a resolution. Bob Manahan seconded it. The vote was unanimous, motion carried.

Advertisement for a new auditor, Debbie McComb is interested. Dave Hindman said our ordinance states that the Auditor has to be a CPA. This item was tabled for the next meeting, giving Council time to look into it.

**New Business:**

Bob Manahan asked if anyone knew where the 2 benches up at the park were; they have disappeared. Also, the big chain is gone. Dan Dunham said the lock belonged to Dale Hatch so the Borough needs to purchase a new lock. Dave Berkley asked where the tractor spreader was. Dave Hindman said it was broken and at his garage. The Borough may have it back.

A decision to advertise for snowplowing was made.

Trick or Treating was scheduled for Sunday October 26<sup>th</sup> from 4 p.m. to 5:30 p.m. Motion was made by Bill Thompson, Bob Manahan seconded it. Motion carried.

A motion to accept Citizens & Northern Bank was made by Dave Berkley. Larry Westbrook seconded the motion. Roll call vote all yes, motion carried.

A motion to change locks and Post Office Box combination was made by Dave Berkley and seconded by Bob Manahan. Unanimous vote, motion carried.

A motion to remove Elaine Shirk as the Open Records Officer and appoint Anne Berkley as the New Open Records Officer was made by Bill Thompson. Bob Manahan seconded it. Unanimous vote, motion carried.

Dan Dunham stated that the Website needs a contact person; the council decided that Anne Berkley will still be the contact person.

Next months meeting will be October 6<sup>th</sup> at 7:00 pm at The Social Hall.

Motion for adjournment was made by Bill Thompson at 9:10 p.m.

Respectfully Submitted  
Anne Berkley  
September 15, 2008