

February 2, 2009

Meeting was recorded, public was notified.

The meeting was called to order at 7:05 p.m. The following were in attendance: Larry Westbrook, Robert Manahan, David Berkley, Michelle Dunham, Brian Canfield, Linda Abrams, Dan Dunham, Peter Bryan, Dan Hollingshead, Dale Hatch, Travis Fassett, and Anne Berkley.

President Larry Westbrook opened the meeting with a moment of silence. He then led the people with the Pledge of Allegiance.

Roll Call: All Council Members were present except Vice President Bill Thompson.

Steve Sumner of Gannon Insurance attended the meeting and discussed with council the policy that we have. It was decided to drop the Act of Terrorism coverage. The council also decided to renew the policy. Robert Manahan will be meeting with Commercial inspector Dave Snyder to review the buildings values.

Minutes:

The minutes were read and Bob Manahan made a motion to accept the minutes. Dave Berkley seconded the motion. The vote was unanimous, motion carried.

Citizens to be heard:

Pete Bryan was wondering about the street light problems, President Larry Westbrook replied that they were reported and were to be taken care of. Another issue was the cleaning off of sidewalks after a snowstorm. Anne Berkley will be adding a note in the water and sewer bills reminding residents to remove the snow after the storm.

Elected Officers: No report

Treasurers Report

Tax Collector Stacey McBride; \$1514.31

Kevin Downs EIT \$771.92

Checkbook balances:

Borough: \$22937.20 in the Money Market account. \$7989.00 in checking account

Highway:

Plgit - \$2823.18

Sewer: \$18132.77 in the money market account. \$8361.56 in checking account

Water: \$13645.44 Money Market account, \$4237.54 in checking account

Sewer Reserve: \$25,967.78

A motion was made by Brain Canfield to accept the Treasurers report. Linda Abrams seconded it. Roll call vote was unanimous, motion carried.

Committee Reports:

Emergency Management:

Kathy Chase was unable to attend the meeting.

Highway: Dave Berkley said that Terry Williams was doing a good job with plowing and cindering. Michelle Dunham had concerns over discrepancies in the monthly report that Terry had submitted. She felt that he had not plowed when he reported that he did. She stated that during school time the stop sign area should be taken care of and it hadn't been. She felt that he should plow wider on Fawcett Ave. Another concern of Michelle's was the removal of snow from the parking lot at the Park. Michelle stated that safety was her issue and are we getting what we pay for? She would like someone to double check with Terry on his report.

Linda Abrams said she had a complaint from someone that Terry had been plowing in the middle of the night. Dave Berkley said it had been one of the snowiest and iciest months we have had and cinders have been put down as needed and when someone has had an issue it was taken care of immediately. Dave Berkley asked if

anyone knew how wide the streets were. He said if someone is concerned about plowing the streets wider we should know just how wide they are.

Park: Linda Abrams reported that the sidewalk had not been shoveled off at the Park. Brian Canfield said this is a liability and the walks need to be cleared off.

Sewer: Working Fine. Peter Bryan asked about his responsibility for his sewer line. Bob Manahan replied that the resident is responsible from within one foot inside the property line.

Water: Michelle Dunham will take over the responsibility of reading the water meters. Anne asked if she had any one to help her with this. Brian Canfield said he would be able to. The readings have to be done by the 4th of each month and turned in to Anne.

Anne reported that there had been a lot of frozen meters last month. This was due to heat tapes not working and below freezing temperatures. Water usage was up. Bob Manahan said that the property owner is responsible for damage to the water meters and remotes.

Code Enforcement: The issue of having a Code Enforcement Officer was discussed. Anne Berkley asked if Council members could make an attempt to contact residents about being in violation of an ordinance would we really need to hire someone. Brian Canfield said that the borough had tried that and it did not work. Michelle Dunham made a motion to advertise for a part time Code Enforcement Officer. Brian Canfield seconded it. Unanimous vote, motion carried.

Economic Development:

Michelle passed out folders to the Council and asked them to review her strategic planning report and tell her how they would like to continue.

Brian Canfield reported that the County Commissioners have approved to support the Luzerne College site in New Albany. As soon as Wyalusing signs the agreement Luzerne can start to make plans to start up, possibly by summer or fall.

Bills:

General

NAVFD	\$30.00	Hall rental
Frontier	\$35.32	Borough Phone line
Penelec	\$15.53	Park Electricity
Gannon	\$1162.00	Insurance
Daily Review	\$25.31	Advertisement
NTSWA	\$4.00	Trash removal
Post Office	\$11.32	Postage for end year reports, &W-2's
Stacey McBride	\$12.60	Postage for taxes
County Office Supply	\$33.60	W-2's and 1099 forms
Payroll	\$280.00	Secretary/Anne Berkley
Stacey McBride	\$75.72	Commission
Kevin Downs	\$40.63	Commission
PBCA	\$25.00	Yearly Dues

Highway/Plgit

D.A. Stryker	\$383.66	Cinders
Penelec	\$260.78	Street Lights
Terry Williams	1706.25	Plowing/Cindering

Sewer:

Frontier	\$32.17	Phone
Benchmark	\$285.50	Testing
JMB Supply	\$ 303.67	Supplies
Penelec	\$683.93	Electric
Larry Rohe	\$18.02	Supplies
Post Office	\$84.00	Customer Billing Postage
Payroll	\$280.00	Secretary/Anne Berkley
Payroll	\$125.00	Scot Sample
Payroll	\$520.00	Larry Rohe

Water:

Pennvest	\$141.95	Loan
Peoples State	\$639.09	Loan
Frontier	\$35.82	Booster Station Phone Line
Penelec	\$14.44	Well 2
JMB Supply	\$19.02	2 curb Wrenches
Payroll	\$280.00	Secretary/ Anne Berkley

Michelle Dunham made a motion to pay the bills, Brian Canfield seconded the motion, unanimous vote, motion carried.

Unfinished Business: Brian Canfield reported that he had a call in to Warren Knapp concerning the Agility Program and was waiting for a reply. Michele Dunham was unable to attend the Fire Company meeting. Larry Westbrook again asked for a key to the Social Hall so he can have a copy made. Michelle Dunham was unable to attend the COG meeting.

New Business:

Anne Berkley said the Borough needs a new minute book and was wondering if just a bound notebook would do instead of an expensive minute book. Bob Manahan suggested checking in the Borough Code book on this. Also Anne asked if the Borough would consider installing a lock box at her home for water and sewer payments, since her shop is closed and she will no longer hours available. Concern over security was voiced and it was decided to have the residents mail their payments instead.

Bob Manahan suggested that the Council adopt a policy to erase or record over the tape recordings of the meetings after the approval of the minutes. Bob explained that magnetic tapes are not a good way to store material on. These are just to help the secretary do a more accurate job with the minutes. The exception being if a tape recording is requested then a copy will be made. Michele Dunham made a motion to adopt the policy, Bob Manahan seconded it, unanimous vote, motion carried.

Announcements:

Next months meeting will be March 2, 2009.

Larry Westbrook adjourned the meeting at 9:10 p.m.

Respectfully Submitted

Anne Berkley

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