

March 2, 2009

Meeting was recorded, public was notified.

The meeting was called to order at 7:05 p.m. The following were in attendance: Larry Westbrook, Robert Manahan, William Thompson, David Berkley, Michelle Dunham, Brian Canfield, Dan Dunham, Peter Bryan, Dan Hollingshead, Francis Zurn, Terry Williams, Timothy Williams, Brandon Brown, Richard Robinson, Vida Williams, Warren Knapp and Anne Berkley.

President Larry Westbrook opened the meeting with a moment of silence. He then led the people with the Pledge of Allegiance.

Roll Call: All Council Members were present except Linda Abrams

Minutes:

The minutes were read and Brian Canfield made a motion to accept the minutes. Michelle Dunham seconded the motion. The vote was unanimous, motion carried.

Citizens to be heard: President Westbrook

Announced a need for an executive meeting to be held later in the meeting.

Agility Program: Warren Knapp, PENNDOT Assistant Maintenance Manager gave a presentation on the Agility Program. Council discussion brought about the agreement to sign up for this. Brian Canfield made a motion that New Albany Borough enter into an agreement with PENNDOT and pass a resolution to appoint Council President Larry Westbrook as the authorized signature. Bill Thompson seconded the motion. A Roll Call vote was made with Larry Westbrook, Robert Manahan, William Thompson, David Berkley, and Brian Canfield voting yes. Michelle Dunham was not available. Motion carried.

Elected Officers: Mayor Dan Dunham reported that the Blood Drive would be held on March 18th from 2 to 6 pm. Borough Clean Up Day will be scheduled for the third Saturday in May. Dan will contact Northern Tier about the dumpster's availability. Dave Berkley and Terry Williams will be doing town pick up. New rules and more clarification will be implemented this year.

Treasurers Report

Checkbook balances:

Borough: \$22,953.21 in the Money Market account. \$10,005.85 in checking account

Highway:

Plgit \$473.44

Sewer: \$18145.43 in the Money Market account. \$10,174.72 in checking account

Water: Money Market account \$13,654.97 \$4,400.77 in checking account

Sewer Reserve: \$25,932.29

A motion was made by Bob Manahan to accept the Treasurers report. Dave Berkley seconded it. A Roll Call vote was made with Larry Westbrook, Robert Manahan, William Thompson, David Berkley, and Brian Canfield voting yes. Michelle Dunham was not available. Motion carried.

Committee Reports:

Emergency Management: Bill is working on resource management. Each year it is updated.

Highway: Dave Berkley again brought up the subject of purchasing a building for cinders. More discussion was made on the cost of this. It was decided to table this until next month. Bill Thompson will be meeting with a representative to go over the blueprints on the 2010 bridge project.

Park: Dave Berkley feels that the council needs to be a working council. Committee members of the Park need to put forth effort instead of complaining. Locks will be replaced for all borough property. Keys will be issued and signed for.

Sewer: Bob Manahan started up the generator at the sewer plant. He will be doing that monthly. Things seem to be running smoothly.

Each year the sewer account is mandated to add \$2500.00 to a CD. A motion was made by Dave Berkley to purchase or add to a CD in the amount of \$2500.00. Brian Canfield seconded the motion. A Roll Call vote was made Larry Westbrook, Robert Manahan, William Thompson, David Berkley, Michelle Dunham, Brian Canfield voted yes. Motion carried.

The loan that the Borough has with USDA is available to pay monthly instead of biannually, automatically withdrawn out of the sewer account. This will save interest over the years. Brian Canfield made a motion to pay this loan monthly. David Berkley seconded it. A Roll Call vote was made with Larry Westbrook, Robert Manahan, William Thompson, David Berkley, Michelle Dunham, and Brian Canfield voting yes. Motion carried.

The Council then went into an executive meeting to discuss a council member's involvement with issues.

The council returned and at that time Anne Berkley left due to tension and illness and felt she could no longer continue with the meeting. David Berkley also left at this time. President Larry Westbrook adjourned the meeting.

A continuation meeting was scheduled for March 7, 2009. Meeting was recorded, public was notified. The meeting was called to order at 5:05 pm. It was held at the Baptist Church.

The following were in attendance: Larry Westbrook, Robert Manahan, William Thompson, David Berkley, Linda Abrams, Dan Dunham, Peter Bryan, Dan Hollingshead, Gene Day, Dave Cott, Dave Hindman, Dale Hatch, Chris Edwards, Vida Williams, and Anne Berkley.

Larry Westbrook opened the meeting stating the council would resume where it had left off at the previous meeting.

Anne Berkley spoke to the council and stated that she was sorry that she and Dave had left so abruptly at the last meeting. She admitted to poor judgment and apologized and said they acted unprofessionally and assured the council that it would never happen again.

Roll Call: All Council Members were present except Brian Canfield and Michelle Dunham

Water Committee: Dave Berkley reported that the leak at Myron Whiting place was once again fixed. Bob Manahan stated that Myron had dug that up the first time by hand and it was found to be the Boroughs responsibility. He said that Myron should be compensated for the time he spent digging. Bill Thompson suggested that Myron submit a bill to council with the hours he put in. Dave Berkley said he would like to be compensated for his time as well as Bill Thompson for time spent doing the labor on the water and sewer. Bob Manahan made a motion to pay Dave and Bill for work they do such as the water lines, sewer grinder pumps, meter reading. President Larry Westbrook then handed the gavel over to Vice President Bill Thompson. At that time Larry Westbrook seconded the motion. Vice President Bill Thompson returned the gavel to President Larry Westbrook. A Roll Call vote with Larry Westbrook, Robert Manahan, voting yes, David Berkley and Bill Thompson abstained because of conflict of interest, Linda Abrams abstained also, when asked for her reason to abstain she said she didn't think it was right to pay them for what they had done, she thought it was all volunteer. When she was asked if she would

do it she said no. She then changed her vote to yes. Motion carried. Bill and Dave were asked to keep track of their hours in a journal. It was agreed on \$8.00 an hour.

Ordinance Enforcement:

2 resumes were submitted to the borough for consideration of employment. Dave Berkley suggested sending 2 council members to talk to an ordinance violator. If that doesn't take care of the problem, he would like to see the Mayor send a letter with our intentions of taking legal action, if that doesn't work then we turn it over to our Solicitor. Mayor Dunham said we would have to have procedural steps in order. A meeting was scheduled for March 16th at 5:00pm to work on this.

Economic Development: Brian Canfield was unable to attend the meeting, no report was given.

Bills:

General

NAVFD	\$30.00	Hall rental
Baptist Church	\$30.00	Rent for building use.
Terry Williams	\$237.50	Street Maintenance & Calcium
Penelec	\$260.53	Street Lights
Penelec	\$15.85	Park Electric
NTSWA	\$4.00	Trash
Debbie McComb	\$300.00	1/3 Audit
Stiffler & McGraw	\$224.00	PENNDOT Correspondence
Frontier	\$32.79	Borough Phone
Quill	\$284.52	Minute Book, stamp, banker boxes
Gemplers	\$161.65	6 Safety Vests
Kathy Chase	\$34.56	1/3 Emergency Management
Anne Berkley	\$280.00	Borough Secretary

Highway/Plgit

DA Stryker	\$334.75	Cinders
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Sewer:

Frontier	\$32.17	Phone
Benchmark	\$272.50	Testing
Agway	\$72.90	Sodium sesquicarbonate
Gannon	\$1062.00	Insurance
Penelec	\$677.51	Electric
Debbie McComb	\$300.00	1/3 Audit
Anne Berkley	\$280.00	Borough Secretary
Scot Sample	\$212.50	Sewer Manager
Larry Rohe	\$440.00	Sewer Manager
Larry Rohe	\$12.72	Extension cords

Water:

Pennvest	\$141.95	Loan
Peoples State	\$639.09	Loan
Frontier	\$35.61	Booster Station Phone Line
Penelec	\$14.14	Well 2
Towanda Water	\$1707.98	Water usage

Debbie McComb	\$300. 00	1/3 Audit
Anne Berkley	\$280.00	Borough Secretary
Mike Higley	\$100.00	2 hours back hoe

Bob Manahan made a motion to pay the bills, Bill Thompson seconded it, A Roll Call vote was made with Larry Westbrook, Robert Manahan, William Thompson, David Berkley and Linda Abrams, voting yes. Motion carried.

Unfinished Business:

Dave Berkley made a motion to have the Secretary Anne Berkley to make calls and hire a new solicitor for the Borough. Bill Thompson seconded it. Vote was unanimous, motion carried.

Gene Day wanted to know what was being done about the obsessive noise complaint he made.

Dave Berkley suggested that he call the police to report disturbance of the Peace. We do not have a noise ordinance in place. The Borough will check with other towns to see if they have noise ordinance and how it works for them. Gene Day would like a letter written to his neighbors. Bob Manahan made a motion that a letter be sent to the property owners. Dave Berkley seconded it. Vote was unanimous, motion carried.

New Business: Dave Cott asked why we weren't using Well 2 for our water. Bob Manahan said it was DEP mandated and used only for a back up. He also asked about having a town yard sale. Mayor Dan Dunham will approach the rotary club about the possibility of having one.

Dave Hindman brought up the fact that a tax ordinance was not put in place this year. Anne Berkley said she was not made aware of this requirement. Mayor Dunham will check into this.

Dave Berkley made a motion to hold the Council meetings at The Baptist Church instead of the Social Hall. Bob Manahan seconded it. Vote was unanimous, motion carried.

Discussion of the Park brought about the Council deciding to change the way it has been run. A rental/permit contract will be used as well as implementing a \$25.00 deposit, to be refunded when park is inspected and everything is in order. The organizations that have not been charged in the past will be asked if they could take a turn in mowing the park. Dave Berkley will be running a volunteer work bee for the park the first or second weekend in April. Once again the Park will be run with volunteers. Dave will be doing the maintenance on the mower. The bathrooms need to be cleaned before and after each use. Mayor Dunham stated that he has done weddings at the Park and wondered if the Borough would want to charge for that. It was decided that a charge would be implemented. They will be told to contact the Borough for rent of the gazebo. More accountable record keeping will also be put into order.

A discussion on what to do with the old hydrants was brought up. Bill Thompson suggested donating one to the Bradford County museum. Bob Manahan suggested selling them. Dave Berkley suggested selling them on EBay. The regulations as to selling them will be checked into.

Bob Manahan reported that the Insurance Company needs an inventory of items that are in each building that the Borough owns. The rotary club will need to submit a list of items in the concession stand. Council members will be doing an updated list as well.

The road to Well 2 is washing out. Penelec has sent a complaint letter to the borough.

Next months meeting will be April 6, 2009.

Larry Westbrook adjourned the meeting at 7:02 p.m.

Respectfully Submitted

Anne Berkley

March 7, 2009