

April 6, 2009

The meeting was called to order at 7:05 p.m. The following were in attendance: Larry Westbrook, Robert Manahan, David Berkley, Brian Canfield, Dan Dunham, Peter Bryan, Dan Hollingshead, Dave Cott, Vida Williams, Gayle Tyrrell, Lisa Tyrrell, Brandon Hillyard, Randy Smith, Nikki Jenner, Dave Manley, Rita Manley, Jan Stoddard, and Anne Berkley.

President Larry Westbrook opened the meeting with a moment of silence. He then led the people with the Pledge of Allegiance.

Roll Call: Council Members present, Dave Berkley, Bob Manahan, Brian Canfield, and Larry Westbrook, Council members absent, Linda Abrams, Bill Thompson, and Michelle Dunham

Shirley Doan would like to donate flowers to the Borough. Council greatly appreciated the offer and will look into purchasing containers to put them in. Mrs. Doan will be donating enough plants that the no parking side of Front Street will be lined with flowers.

Minutes:

The minutes were read and Dave Berkley made a motion to accept the minutes. Bob Manahan seconded the motion. The vote was unanimous, motion carried.

Citizens to be heard:

Lisa Tyrrell addressed the letter that Council had sent regarding a noise complaint. The council after much discussion decided that the Tyrrell's were not in violation and considered this issue settled.

Randy Smith felt his water bill was unjust. Dave Berkley said he had told Mr. Smith he had leaks and needed to repair them and what ever water goes through the meter the customer is responsible for. Mr. Smith said that he could not have used 24 units of water and that he has checked and does not have any leaks. Council reminded him that accurate readings are taken each month and leaks must be fixed. Larry Westbrook and Dave Berkley will visit the Smith property and help determine if there are leaks.

Vida Williams said that the ditch needs to be cleaned out at Jones Alley. She had concerns about trash at a property on Main Street. Council members Larry Westbrook and Dave Berkley will visit properties on Main Street and Front Street and remind the two residents that they are in violation of the Property Maintenance Ordinance.

Jan Stoddard said she was under the impression that a few people in town were forgiven their water and sewer bills. Anne Berkley said she had been misinformed, the only forgiveness that was given was a one time offer made when she held office. That offer was a short term agreement offered to customers with outstanding balances. They were forgiven only the finance charges if they agreed to pay the arrears in full. Bob Manahan stated that in previous years the water company was on the verge of bankruptcy. Before 2008 the water account had a deficit. Now things are running smoothly with just a few accounts running behind. Anne Berkley stated that no account is allowed to fall any more than 60 days in arrears. When that happens the customer is given a termination notice and water is shut off. She added that the council has only had to do one shut off.

Jan Stoddard also asked what happened to the proclamation that her family had concerning the street name of Lola's Way. She was told that the borough had received street names from the Commonwealth of Pennsylvania and had to comply with them.

Rita Manley stated that she like the boroughs website and enjoyed being informed of happenings in town.

Elected Officers: Mayor Dan Dunham stated that notices for Trash Pick Up Day should be sent out in the May bills.

TREASURER'S REPORT:

District Justice & Fines, \$214.79
 Bradford Co treasurer: \$406.53
 Kevin Downs - EIT 3/27- \$1188.62

CHECKBOOK BALANCES:

| HIGHWAY/PLGIT | BOROUGH | WATER | SEWER | SEWER RESERVE |
|---------------|-------------|-------------|-------------|---------------|
| Chg \$7480.16 | \$9,781.17 | \$7,400.32 | \$3,613.42 | \$25,999.66 |
| MM | \$22,969.10 | \$13,664.42 | \$18,157.99 | |

A motion was made by Brian Canfield to accept the Treasurers report. Bob Manahan seconded it. A Roll Call vote was made with Larry Westbrook, Robert Manahan, David Berkley, and Brian Canfield voting yes. Michelle Dunham, Linda Abrams and Bill Thompson were not available. Motion carried.

Committee Reports:

Emergency Management: No report

Highway: Pete Bryan and Bob Manahan worked on the drain on Main Street and unclogged it. Bob Manahan cleaned out the storm drain up by the park.

Park: At the meeting the Council decided to implement new rules. More accountable record keeping will be put into order. All requests for reunions and parties, etc will be put on a calendar. The person in charge has to sign an agreement form and pay for the pavilion or gazebo at that time. A deposit is going to be requested and held until the activity is over. At that time a council member will inspect the park and if everything is left as it was, they will get the deposit back. No activities will be allowed at the park until council approves it. If any organization or person wants to hold an activity other than a reunion, at the park they also will have to pay this year. A motion was made by Brian Canfield to accept the new form and procedures for events schedule at the park. Dave Berkley seconded the motion. The vote was unanimous, motion carried.

Sewer: Everything is running well.

Water: Everything is running well.

Ordinance Enforcement: Nothing to report

Economic Development: Brian Canfield reported that both a Physicians group and Trehab are interested in possibly setting up a business in New Albany. They will both be contacting Brian within a few weeks.

Bills:

General

| | | |
|------------------|--------------|--|
| Baptist Church | \$30.00 | Rent for building use. |
| Penelec | \$16.96 | Park Electric |
| NTSWA | \$4.00 | Trash |
| Frontier | \$.69 credit | Borough Phone paid twice while setting up ET |
| Kathy Chase | \$19.22 | 1/3 Emergency Management |
| Post Office | \$84.00 | Postage for billing |
| Leljedals | \$141.05 | New lock and keys for park |
| The Daily Review | \$110.80 | Advertising |
| PSATS | \$60.00 | Registration for Anne Berkley |
| Anne Berkley | \$66.69 | Registered mail postage/supplies for Park clean-up |
| Gannon | \$187.00 | Park Insurance |
| Payroll | \$280.00 | Borough Secretary/Anne Berkley |

Highway/Plgit

| | | |
|---------|----------|---------------|
| Penelec | \$260.53 | Street Lights |
|---------|----------|---------------|

Sewer:

| | | |
|--------------------------|-----------|----------------|
| Frontier | \$32.17 | Phone |
| Benchmark | \$206.00 | Testing |
| McGuire's Septic Service | \$1250.00 | Sludge removal |

| | | |
|---------------------|-----------|------------------------------------|
| USDA | \$6068 | Loan |
| USDA | \$1517.00 | 3/28 monthly loan payment |
| USDA | \$1517.00 | 4/28 monthly loan payment |
| Agway | \$54.40 | 4 V belts |
| Penelec | \$654.84 | Electric |
| Citizens & Northern | \$2500.00 | Purchase of certificate of deposit |
| R&M Equipment | \$264.00 | Oil & Filters |
| Payroll | \$280.00 | Borough Secretary/Anne Berkley |
| Payroll | \$175.00 | Sewer Manager/Scot Sample |
| Payroll | \$500.00 | Sewer Manager/Larry Rohe |

Water:

| | | |
|---------------|-----------|---|
| Pennvest | \$141.95 | Loan |
| Peoples State | \$639.09 | Loan |
| Frontier | \$35.61 | Booster Station Phone Line |
| Penelec | \$14.40 | Well 2 |
| Gannon | \$1162.00 | Insurance |
| DA Chase | \$100.00 | Copper pipe and couplings |
| Towanda Water | \$3851.62 | Water usage February and March |
| Post Office | \$84.00 | Postage for billing |
| Myron Wittig | \$208.00 | Work done on water line |
| Payroll | \$108.00 | Meter reading Feb. & March/Dave Berkley |
| Payroll | \$52.00 | Meter reading April/Dave Berkley |
| Payroll | \$280.00 | Borough Secretary/Anne Berkley |

Bob Manahan made a motion to pay the bills, Dave Berkley seconded it, and A Roll Call vote was made with Larry Westbrook, Robert Manahan, David Berkley and Brian Canfield voting yes. Michelle Dunham, Linda Abrams and Bill Thompson were not available. Motion carried.

Unfinished Business: Nothing

New Business: Brian Canfield stated that a representative from Chesapeake Gas Company would like to talk to residents of New Albany about leasing their property to the Gas Company. The Council will hold two town meetings. The first meeting will be informative. The second meeting will be for interested property owners to sign up. Anne Berkley will check with Dave Hindman on the possibility of holding the town meetings at the Social Hall.

Larry Westbrook read a brochure offering training and other updated things for borough secretaries. Anne Berkley expressed her interest in participating. A motion was made by Brian Canfield to pay for Anne to go. Bob Manahan seconded it. A Roll Call vote was made with Larry Westbrook, Robert Manahan, David Berkley, and Brian Canfield voting yes. Michelle Dunham, Linda Abrams and Bill Thompson were not available. Motion carried.

Dan Dunham reported that the Bradford County Community Development Block Grant has been approved for the Park.

Next months meeting will be May 4th, 2009.

Larry Westbrook adjourned the meeting at 9:20 p.m.

Respectfully Submitted

Anne Berkley

April 6, 2009