

July 6, 2009

The meeting was called to order at 7:05 p.m. The following were in attendance: Robert Manahan, David Berkley, Brian Canfield, Larry Westbrook, Dan Dunham, Peter Bryan, Dave Manley, Larry Epler, Vida Williams, Kathy Chase, Gyla Dunn and Anne Berkley.

President Larry Westbrook opened the meeting with a moment of silence. He then led the people with the Pledge of Allegiance.

**Roll Call:** All Council members present, with the exception of Linda Abrams and Michelle Dunham.

Due to the loss of William Thompson the Council had an opening to fill. It was stated that this position is temporary ending December 31, 2009. At that time the position will be opened again and will have to be filled. President Westbrook asked if any one was interested in filling this seat. Peter Bryan said he would be honored. Robert Manahan made a motion that council accept Peter Bryan and adopt the resolution to do so. Dave Berkley seconded the motion. All voted yes, motion carried. At that time Mayor Dan Dunham swore Peter in.

It was then stated by President Westbrook that council needed to fill the position of Vice President. David Berkley made a motion to nominated Robert Manahan. Brian Canfield seconded the motion. All voted yes, motion carried.

President Westbrook also said that the council needed to authorize Vice President Robert Manahan to sign checks and other documents when the President is unavailable. Brian Canfield made a motion to authorize Robert Manahan to sign checks and other documents. David Berkley seconded the motion. All voted yes, motion carried.

**Minutes:**

The minutes were read and Brian Canfield made a motion to accept the minutes. Bob Manahan seconded the motion. The vote was unanimous, motion carried.

**REPORT FROM ELECTED OFFICERS (MAYOR/TAX COLLECTOR):**

Dan Dunham stated that he had a complaint about a pothole on Railroad Street but that it had since been taken care of. He reminded everyone of the upcoming town wide yard sale on the 18<sup>th</sup>. He will be placing posters up to inform residents. Anne Berkley will be putting a reminder in the water and sewer bills as well as newspaper ads.

**TREASURER'S REPORT:**

District Justice -8.11  
Police Fines: \$139.01  
Kevin Downs - EIT \$1052.96  
Return taxes- 7.79  
Tax collector/Stacey McBride \$329.98

**CHECKBOOK BALANCES:**

HIGHWAY/PLGIT	BOROUGH	WATER	SEWER	SEWER RESERVE
Chg 6,706.72	22,770.19	2,662.09	4,717.93	28,537.87
MM	23,005.20	13,685.90	10,174.93	

A motion was made by Brian Canfield to accept the Treasurers report. Dave Berkley seconded it. A Roll Call vote was made with Larry Westbrook, Robert Manahan, David Berkley, Brian Canfield and Peter Bryan voting yes. Michelle Dunham and Linda Abrams were not available. Motion carried.

## **Committee Reports:**

**Emergency Management:** Kathy Chase will be redoing the emergency management plans due to the loss of Bill Thompson. She also has chosen Christine Jayne as Deputy Emergency Management Coordinator.

**Highway:** David Berkley reported that he and Mike Higley had done work around the borough to include potholes and alley work.

**Park:** Dan Dunham reported that 5 reunions and 1 concert was booked for the Park. One of the large flower pots had been knocked over. Dan asked if the Borough would pay for the cement to install the pole for the volleyball net. Brian Canfield would like to resign from the park committee and put Peter Bryan in his place. Peter would like to think about it and it was decided to table this until the next meeting.

**Sewer:** Bob Manahan stated that the sewer is working well. He installed braces to hold up the roof over the electrical panels. He has done the mowing inside and out of the plant. Dave Berkley and Rob Fenton cut down trees and brush. A family is moving into a property that needs a grinder pump. Dave Berkley, Peter Bryan, Bob Manahan and Brian Canfield will do this Wednesday. A tripod would help with this job. Brian Canfield said he thought that one had been requested and purchased in the past. It has not been located.

**Water:** Dave Berkley set the date of the 8<sup>th</sup> and 9<sup>th</sup> to flush the hydrants. Peter Bryan, Larry Westbrook, Brian Canfield and Bob Manahan will be helping with this. A wrench will also be needed to complete this job.

**Ordinance Enforcement:** Robert Manahan said that the council needs to hire an Ordinance Enforcement Officer preferably someone who resides out of the borough. This position had been advertised previously. This will be for a part time position.

**Economic Development:** Brian Canfield reported that Luzerne has 2 classes scheduled for fall. A math class, introduction to Algebra and English 101 which is a basic writing class.

Concerning the Storm drain Project, a meeting the 30<sup>th</sup> of July has been scheduled by Brian Canfield with Stiffler & McGraw and Pennvest. They will go over what we have and what we need and look at the feasibility of the project, and funding will be discussed. Brian thinks we are in a good position to get funding. Estimated engineering cost is \$54,000. The study would be another \$7000. Bob Manahan asked when this would take place. Brian said it would be next year or the following. It is estimated to be about a million dollar project.

The idea of selling water to Chesapeake was discussed. Brian Canfield said this could be a 6 month process. He is waiting for a call back from Chesapeake to see if they are interested in buying from New Albany Borough. He estimated 90 days of selling water could generate a \$50,000 income. Permit cost are generally based on usage. He will be looking at Dushore's contract.

## **Bills:**

**General**

Baptist Church	\$30.00	Rent for building use.
Penelec	\$15.35	Park Electric
NTSWA	\$19.00	Trash at Park
Frontier	\$32.77	Borough Phone
Leljedals	\$22.24	park bathroom repair
Leljedals	\$56.82	bridge repair
Gannon	\$1162.00	Insurance
Gannon	\$268.75	Renewal of Secretary / treasurer bond
Money Order	\$11.10	Police Clearance for Kathy Chase
Assoc. Of Mayor's	\$45.00	Dues for Dan Dunham
Bob Manahan	\$208.86	Reimbursement for supplies & mower gas
QuickBooks	\$369.94	Software upgrade
Dushore Agway	\$109.00	Planters
Post Office	\$88.00	Postage
Mike Higley Dump trucking	\$957.80	Borough work
Payroll	\$48.00	Dave Berkley Borough work/ potholes, alley, etc
Payroll	\$16.50	Stacy McBride/ tax collector commission
Payroll	\$280.00	Borough Secretary/Anne Berkley

**Highway/Plgit**

Penelec	\$260.08	Street Lights
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**Sewer:**

Frontier	\$28.67	Phone
Benchmark	\$138.00	Testing
Main Pool & Chemical	\$301.25	hypochlorite/delivery/deposit
USDA	\$1517.00	monthly loan payment
Penelec	\$508.40	Electric
Payroll	\$280.00	Borough Secretary/Anne Berkley
Payroll	\$150.00	Sewer Manager/Scot Sample
Payroll	\$480.00	Sewer Manager/Larry Rohe

**Water:**

Pennvest	\$141.95	Loan
Peoples State	\$639.09	Loan
Frontier	\$39.18	Booster Station Phone Line
Penelec	\$12.88	Well 2
Towanda Water	\$2007.88	Water usage
Payroll	\$48.00	Meter reading June/Dave Berkley
Payroll	\$40.00	Meter reading July/Dave Berkley
Payroll	\$280.00	Borough Secretary/Anne Berkley

Brain Canfield made a motion to pay the bills, Bob Manahan seconded it, and a roll call vote was made with Larry Westbrook, Robert Manahan, David Berkley, Brian Canfield and Peter Bryan voting yes. Michelle Dunham and Linda Abrams were not available. Motion carried.

**Unfinished Business:** None

**New Business:** Anne Berkley asked if a new all in one printer could be purchased. The one that was donated is no longer working. She stated that the borough needs to send and receive faxes, scanning documents are

important and from time to time a color copy is needed. Brian Canfield made the motion to purchase a new printer. Dave Berkley seconded it. A Roll Call vote was made with Larry Westbrook, Robert Manahan, David Berkley, Brian Canfield and Peter Bryan voting yes. Michelle Dunham and Linda Abrams were not available. Motion carried.

Anne also said that she and Dave would like to donate a tree in Bill's memory. The council agreed to plant it at the park. Dave Berkley said he would purchase a plaque for it.

Anne stated that several people have commented on the dislike of the sign saying that New Albany was established a long time ago. She asked if the actual date could possibly be placed on it instead. Dan Dunham said the rotary bought the signs and he will check with Mr. Metier, the sign maker and see what could be about this.

**Public Input:** Larry Epler approached the council with his idea to put a 20 unit motel and camper site in the borough. He asked if council would give him permission to do this. He also asked if the water and sewer rates be adjusted to water usage. The way it is set up now the unit costs would be more than \$600.00 just for sewer. Response was made that Bob Manahan and Anne Berkley will be going over the figures to see if the rates could be tied together, making it fair for the entire town. Brian Canfield said the "usage" method would be better, if this can be done. Bob Manahan said that according to the water ordinance the borough can't furnish water to a campsite because it is not permanent housing. As for cost to the borough, Larry Epler would be willing to do all the construction at his expense. Larry said he could take his ideas elsewhere if the council didn't want to accommodate him. Brian Canfield asked if it was an all or nothing approach. Larry Epler said he did not want to answer that question. He was told by council that no matter what was decided it would take time to make the changes.

Gyla Dunn explained her summer reading program at the Library. She asked if the council would allow a supervised mural be painted by the children, on the wall of the pump house. Brian Canfield made a motion to allow the summer reading program to use the west wall for the purpose of painting a mural. Peter Bryan seconded the motion. Unanimous yes vote followed. Motion carried.

Vida Williams said thank you to the council for clearing out the ditch along Jones Alley.

Next months meeting will be August 3<sup>rd</sup>, 2009.  
Larry Westbrook adjourned the meeting at 9:20 p.m.

Respectfully Submitted,  
Anne Berkley  
July 6<sup>th</sup>, 2009