

**NEW ALBANY BOROUGH COUNCIL**  
**BIENNIAL REORGANIZATION MEETING MINUTES**  
**JANUARY 2, 2018**

New Albany Borough Council held their reorganization meeting at the New Albany Volunteer Fire Department Social Hall on January 2, 2018. The meeting was called to order at 7:15 p.m. by newly re-elected Mayor Daniel Dunham III. All present observed a moment of silence followed by the Pledge of Allegiance.

Mayor Dunham submitted his Affidavit of Residency and the Oath of Office was administered to him on January 2, 2018 by Dawn Close, Bradford County Prothonotary.

**SWEARING IN OF NEW COUNCIL MEMBERS:**

Robert Manahan, Rodney Lee, Carson Turner, and John Harkins were administered the Oath of Office by Mayor Dunham. Dave Manley was also re-elected to Council, but was unable to attend the meeting. He will be sworn in at a later date.

**APPOINTMENT/SWEARING IN OF NEW COUNCIL MEMBER:**

Michelle Dunham made a motion to approve Resolution 2018-01-B for the appointing of Laura McIntire as a member of Borough Council to fill a vacant position until the next required election. Carson Turner seconded the motion. Roll call vote: all responded "yes", motion carried. Mayor Dunham administered the Oath of Office to Laura McIntire.

**COUNCIL MEMBERS' ROLL CALL:**

PRESENT: Michelle Dunham, Robert Manahan, Carson Turner, Laura McIntire, and John Harkins.

ABSENT: Rodney Lee and Dave Manley.

**OTHERS ATTENDING:**

Mayor Daniel Dunham, Secretary/Treasurer Rhonda McCarty, & Borough Employee Jeff McIntire

**PUBLIC:**

None

**ELECTION OF OFFICERS:**

Mayor Dunham called for nominations for the office of Council President. There was one nomination: Michelle Dunham. Michelle accepted. There were no other nominations. Therefore, a vote was taken. All in favor, None opposed.

Mayor Dunham called for nominations for the office of Council Vice-President. There was one nomination: Robert Manahan. Robert accepted. There were no other nominations. Therefore, a vote was taken. All in favor, None opposed.

Michelle Dunham, President called the regular meeting to order at 7:30 p.m.

**APPOINTMENT OF VACANCY BOARD CHAIR**

Tabled until next month's meeting.

**COMMITTEE APPOINTMENTS:**

Water: Laura McIntire, Michelle Dunham, Robert Manahan

Sewer: Laura McIntire, Michelle Dunham, Robert Manahan

Ordinance Enforcement: Jim Canning

Secretary: Rhonda McCarty

Emergency Management: Bonnie Gill, Dale Hatch, John Harkins

Borough Maintenance: Jeff McIntire

Park: Dan Dunham, Carson Turner

**APPROVAL OF MINUTES:**

The minutes of the December 20, 2017 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Robert Manahan made a motion to accept the minutes as presented. Michelle Dunham seconded the motion. Vote: all in favor, none opposed, motion carried.

**TREASURER'S REPORT:**

Approval to pay bills was presented to Council. Carson Turner made a motion to pay the bills. Robert Manahan seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

**PUBLIC INPUT:**

The dead tree located on the Berkely property was discussed. More limbs have fallen off of the tree. Secretary McCarty will contact Penelec, once again, to determine if they can remove the tree.

**RESOLUTIONS & ORDINANCES:** Council approved one ordinance and one resolution.

Michelle Dunham made a motion to approve TCC Delegates Resolution 2018-01-A. John Harkins seconded the motion. Roll call vote: all responded "yes", motion carried. This resolution states who the Borough delegates are for the Tax Collection Committee.

Michelle Dunham made a motion to approve Ordinance 2018-01-A. Robert Manahan seconded the motion. Roll call vote: all responded "yes", motion carried. This ordinance sets the Borough real estate tax rate for the fiscal year 2018.

**EXECUTIVE SESSION:** None

**COMMITTEE REPORTS/ITEMS TO ADDRESS:**

**SECRETARY/OFFICE:** Nothing to report.

**ORDINANCE ENFORCEMENT:** Michelle discussed the Property Maintenance Ordinance with Attorney Foster and he said the ordinance needs additional verbiage added via resolution.

**EMERGENCY MANAGEMENT:** Nothing to report.

**BOROUGH MAINTENANCE:** Nothing to report.

**HIGHWAY/STREETS:** Michelle Dunham made a motion to approve the payment of two Stiffler McGraw invoices (one is for the Fawcett Avenue Culvert Replacement Project; dated 12/19/17 and the other invoice is for the Lawrence Street Culvert Replacement Project; dated 12/19/17). These invoices will be paid by the Bradford County Grants Department; funding via the Community Development Block Grant. Carson Turner seconded the motion. Roll call vote: all responded "yes", motion carried.

**PARK:** Shelves are still sitting out in the weather and need to be moved into a storage building.

**SEWER:** Michelle Dunham made a motion to approve Jeff McIntire purchasing miscellaneous small tools and supplies for the Borough at Leljedal's going-out-of-business sale. Carson Turner seconded the motion. Roll call vote: all responded "yes", motion carried.

**WATER:** Borough Customer Water/Sewer Accounts were discussed.

**UNFINISHED BUSINESS:**

Michelle Dunham made a motion to donate \$2,000 to the New Albany Volunteer Fire Department's new truck. John Harkins seconded the motion. Roll call vote: all responded "yes", motion carried.

**NEW BUSINESS:** None

The meeting adjourned at 8:10 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary