

NEW ALBANY BOROUGH COUNCIL

MONTHLY MEETING MINUTES

July 18, 2018

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on July 18, 2018. The meeting was called to order at 7:03 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Robert Manahan, Dave Manley, Carson Turner and Laura McIntire.

ABSENT: Rodney Lee.

OTHERS ATTENDING:

Mayor Daniel Dunham, Secretary/Treasurer Rhonda McCarty, and Borough Maintenance Jeff McIntire.

PUBLIC: None

APPROVAL OF MINUTES:

The minutes of the June 20, 2018 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. Carson Turner made a motion to accept the minutes as presented. Dave Manley seconded the motion. Vote: All in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Carson Turner made a motion to pay the bills. Laura McIntire seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT: None

RESOLUTIONS & ORDINANCES: None

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Secretary McCarty suggested to Council that the Borough apply for a credit card. She has been using her personal credit card to make purchases for the Borough and then submits receipts for reimbursement. She prefers not to do this any longer. Michelle Dunham made a motion to apply for a Borough credit card through Citizens and Northern Bank. Robert Manahan seconded the motion. Roll call vote: all responded "yes", motion carried.

ORDINANCE ENFORCEMENT: Jim Canning has been sick.

EMERGENCY MANAGEMENT: Nothing

BOROUGH MAINTENANCE: Fire hydrants need to be flushed. Jeff McIntire was asked to contact fire company president Dale Hatch to get this process in motion.

HIGHWAY/STREETS: G.H. Hawbaker, the construction company performing the work for the CDBG, hit a water line on Lawrence Street on 7/13/18. Towanda Water System repaired the broken line.

PARK: Mountain Lake Electric has completed the wiring upgrades at the Borough Park. Michelle Dunham made a motion to purchase a multi pack of pad locks to put on the new breaker boxes at the park. Laura McIntire seconded the motion. Roll call vote: all responded "yes", motion carried.

Michelle discussed installing motion detector lights in the park restrooms with Mountain Lake Electric. They quoted her a price of \$455. Dave Manley made a motion to accept the \$455 installation price and to approve Mountain Lake Electric installing the restroom motion detector lights. Robert Manahan seconded the motion. Roll call vote: all responded "yes", motion carried.

There are many reservations for the use of the park this summer. Council discussed that the floor in one of the pavilions needs to be replaced. No decision was made.

SEWER: Sub-contractors' Pat & Ann Crowley were hired on 5/14/18 to oversee the sewer plant. They contacted DEP, without consulting with the Borough first, about some items that they felt were not being handled properly at the sewer plant. Council was not aware of the incorrect procedures and are upset that the Crowley's contacted DEP without first discussing these items with them. Council discussed their other options for operators.

The gate and a portion of the fence at the sewer plant needs to be repaired. Council received an estimate of \$410 from Fishers Fence to repair the 16' double drive gate and 10' of fence on the left side of the gate. Michelle Dunham made a motion to accept the estimate of \$410 and to approve Fishers Fence repairing the gate and fence at the sewer plant. Laura McIntire seconded the motion. Roll call vote: all responded "yes", motion carried.

WATER: Towanda is responsible for overseeing the borough water system testing and reporting.

UNFINISHED BUSINESS:

Appointment of Vacancy Board Chair- Connie Green has now declined this position. Council will ask Terry Turner to fill this position. Tabled until next meeting.

Change customer invoice terms to 30 days overdue for shut off notice to be mailed. Tabled until next meeting.

Rental Properties Ordinance. Tabled until next meeting.

Per Capita & Occupational Ordinance. Tabled until next meeting.

Reducing Council from a 7 member to a 5 member board. Secretary McCarty will send Attorney Jonathan Foster an email and ask the status of this process.

NEW BUSINESS:

Mayor Dan Dunham asked Council if the Borough records that are stored in his barn could be moved to Borough property. Council agreed to move them to the sewer plant.

The meeting adjourned at 7:58 pm.

Respectfully submitted by:

Rhonda McCarty, Secretary