

**NEW ALBANY BOROUGH COUNCIL**

**MONTHLY MEETING MINUTES**

**September 19, 2018**

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on September 19, 2018. The meeting was called to order at 7:08 p.m. by President Michelle Dunham.

**COUNCIL MEMBERS' ROLL CALL:**

PRESENT: Michelle Dunham, Robert Manahan, Dave Manley, and Laura McIntire

ABSENT: Carson Turner and Rodney Lee.

**OTHERS ATTENDING:**

Mayor Daniel Dunham, Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, Sewer Plant Chief Operator Shane Walker.

**PUBLIC:** None

**APPROVAL OF MINUTES:**

The minutes of the September 5, 2018 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Robert Manahan made a motion to accept the minutes as presented. Dave Manley seconded the motion. Vote: all in favor, none opposed, motion carried.

**TREASURER'S REPORT:**

Approval to pay bills was presented to Council. Discussion was had by Council in regard to two payments: J&K Construction \$2,125 & Crawford Septic Tank Cleaning \$24,530.50. Robert Manahan made a motion to pay the bills excluding the payment to J&K Construction and the payment to Crawford Septic Cleaning. Michelle Dunham seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

**PUBLIC INPUT:** None

**RESOLUTIONS & ORDINANCES:** None

**COMMITTEE REPORTS/ITEMS TO ADDRESS:**

**SECRETARY/OFFICE:** Nothing

**ORDINANCE ENFORCEMENT:** Nothing

**EMERGENCY MANAGEMENT:** Dale Hatch will continue as EMC, but he suggested the Borough may want to find another individual for the position. Dale does not own a computer or have access to one and all EMC correspondence is relayed via email.

**BOROUGH MAINTENANCE:** Flood damage cleanup continues.

**HIGHWAY/STREETS:** Nothing

**PARK:** Nothing

**SEWER:** Council discussed getting a quote to replace the chlorination equipment and the contact tank. Log books need to be purchased.

**WATER:** Michelle Dunham made a motion to hire Terry Selleck to dig up several curb stops that need to be repaired. Laura McIntire seconded the motion. Roll call vote: all responded "yes", motion carried.

Discussion was had by Council in regard to several Borough property owners having flooded basements causing water heaters to float and break water lines. Michelle Dunham made a motion to charge each of these property owners for the base sewer usage rate for the month of August and determine the charge for the sewer usage units for each property owner by the average of the previous three months usage. Robert Manahan seconded the motion. Roll call vote: all responded “yes”, motion carried.

**UNFINISHED BUSINESS:**

Change customer invoice terms to 30 days overdue for shut off notice to be mailed. A revised water ordinance was presented to Council for approval. Michelle Dunham made a motion to approve the advertising of the revised water ordinance. Robert Manahan seconded the motion. Roll call vote: all responded “yes”, motion carried.

Rental Properties Ordinance. Tabled until next meeting.

Per Capita & Occupational Ordinance. Tabled until next meeting.

Reducing Council from a 7 member to a 5 member board. On September 11, 2018 the Borough was granted permission by the court to reduce Council to a 5 member board effective January 1, 2019.

**NEW BUSINESS:**

Southwestern Energy will be volunteering manpower to help with flood related cleanup and other projects that need to be done in the Borough. They will be here the week of September 24<sup>th</sup> to 28<sup>th</sup>. Council discussed what supplies will be needed for this project. Michelle Dunham asked that a petty cash fund be created to purchase fuel for the equipment. Laura McIntire made a motion to create a \$600 petty cash fund, purchase ten loads of modified, seed, and hay, and rent a mini-excavator with a thumb attachment and a dump truck for the Southwestern Energy projects. Dave Manley seconded the motion. Roll call vote: all responded “yes”, motion carried.

The meeting adjourned at 8:45 pm.

Respectfully submitted by:

Rhonda McCarty, Secretary