

NEW ALBANY BOROUGH COUNCIL

MONTHLY MEETING MINUTES

January 2, 2019

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on January 2, 2019. The meeting was called to order at 7:00 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Robert Manahan, Dave Manley (arrived at 7:35 p.m.), and Laura McIntire
ABSENT: Carson Turner and Rodney Lee.

OTHERS ATTENDING:

Mayor Dan Dunham, Secretary/Treasurer Rhonda McCarty, and Borough Maintenance Jeff McIntire.

PUBLIC: None.

APPROVAL OF MINUTES:

The minutes of the December 19, 2018 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Robert Manahan made a motion to accept the minutes as presented. Laura McIntire seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Laura McIntire made a motion to pay the bills. Robert Manahan seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT: Nothing.

RESOLUTIONS & ORDINANCES:

Approving the Park Ordinance to be advertised was tabled until the January 16th meeting.

Attorney Jonathan Foster has suggested that the Borough follow the Universal Ordinances Manual. No decision was made; tabled until the next meeting.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Nothing

ORDINANCE ENFORCEMENT: Laura McIntire made a motion to rent a container. Items that should not have been placed in Elk Conservations' dumpster need to be removed. Robert Manahan seconded the motion. Roll call vote: all responded "yes", motion carried.

EMERGENCY MANAGEMENT: Nothing

BOROUGH MAINTENANCE: Nothing

HIGHWAY/STREETS: Michelle Dunham made a motion to approve the Stiffler McGraw Engineering Services Agreement. Laura McIntire seconded the motion. Vote: all in favor, none opposed, motion carried.

Split Rock Services volunteered their services in the Borough and completed the following: repaired the Sewer Plant roof, installed sheet rock and insulation in the Sewer Plant, spread gravel inside the Sewer Plant fence, cleaned all the Borough catch basins, and repaired fire hydrants on Wyalusing/New Albany Road, Lawrence Street, Maple & Main, and Route 220 by Calaman's Computers.

Michelle Dunham made a motion to approve Split Rock Services, if available, purchasing drain pipe for Peach Alley and replacing the pipe. Laura McIntire seconded the motion. Roll call vote: all responded “yes”, motion carried.

PARK: Nothing

SEWER: Nothing

WATER: Nothing

UNFINISHED BUSINESS:

Rental Properties- Tabled until next meeting

Per Capita & Occupational Assessment Taxes- Tabled until next meeting

Borough Well #2- Tabled until next meeting

NEW BUSINESS:

Swear in Junior Council Members- Tabled until next meeting

The meeting adjourned at 7:56 pm.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL

MONTHLY MEETING MINUTES

January 16, 2019

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on January 16, 2019. The meeting was called to order at 7:07 p.m. by Vice-President Robert Manahan.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Robert Manahan, Dave Manley, and Laura McIntire

ABSENT: Michelle Dunham, Carson Turner and Rodney Lee.

OTHERS ATTENDING:

Secretary/Treasurer Rhonda McCarty, and Borough Maintenance Jeff McIntire.

PUBLIC: None.

APPROVAL OF MINUTES:

The minutes of the January 2, 2019 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. A correction to the meeting minutes was noted. Laura McIntire made a motion to accept the minutes as corrected. Dave Manley seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Laura McIntire made a motion to pay the bills. Robert Manahan seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the Vice-President and it was placed on file for audit.

PUBLIC INPUT: Nothing.

RESOLUTIONS & ORDINANCES:

Approving the Park Ordinance to be advertised was tabled until the February 6th meeting.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Nothing

ORDINANCE ENFORCEMENT: Nothing

EMERGENCY MANAGEMENT: Nothing

BOROUGH MAINTENANCE: Nothing

HIGHWAY/STREETS: Nothing

PARK: Nothing

SEWER: DEP has approved the Chlorination/Dechlorination process that Shane submitted to them. The Rubbermaid shed from Lowe's, to house the Sampler, has been ordered and is scheduled for deliver February 7.

WATER: Nothing

UNFINISHED BUSINESS:

Rental Properties- Tabled until next meeting

Per Capita & Occupational Assessment Taxes- Tabled until next meeting

Borough Well #2- Tabled until next meeting

Swear in Junior Council Members- Tabled until next meeting

NEW BUSINESS: Nothing

The meeting adjourned at 8:15 pm.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL
MONTHLY MEETING MINUTES
February 6, 2019

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on February 6, 2019. The meeting was called to order at 7:00 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Robert Manahan, Dave Manley, Laura McIntire, Carson Turner.

ABSENT: Rodney Lee.

OTHERS ATTENDING:

Mayor Dan Dunham, Secretary/Treasurer Rhonda McCarty, and Borough Maintenance Jeff McIntire.

PUBLIC: None.

APPROVAL OF MINUTES:

The minutes of the January 16, 2019 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Robert Manahan made a motion to accept the minutes as presented, Dave Manley seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Robert Manahan made a motion to pay the bills. Laura McIntire seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT: Nothing.

RESOLUTIONS & ORDINANCES:

Approving the Park Ordinance to be advertised was tabled until the February 20th meeting.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Nothing

ORDINANCE ENFORCEMENT: Nothing

EMERGENCY MANAGEMENT: There is training on February 20th. Will begin training with the County.

BOROUGH MAINTENANCE: Nothing

HIGHWAY/STREETS: Put a reminder in the Monthly Newsletter that Borough property owners must keep snow and ice cleared from their sidewalks.

PARK: Nothing

SEWER: Need a new "basket" at the Sewer Plant.

WATER: Nothing

UNFINISHED BUSINESS:

Rental Properties- Tabled until next meeting

Per Capita & Occupational Assessment Taxes- Tabled until next meeting

Borough Well #2- Tabled until next meeting

Universal Ordinance Manual- Michelle will review this further.

Swear in Junior Council Members- Tabled until next meeting

NEW BUSINESS:

Dan will be applying for 2019 CDBG grants for catch basin repairs.

The meeting adjourned at 7:54 pm.

Respectfully submitted by:

Rhonda McCarty, Secretary

Meeting Minutes February 20th, 2019

In attendance: Council Person, Dave Manley, Bob Manahan, Laura McIntire, Michelle Dunham and Mayor Dan Dunham. Borough Maintenance, Jeff McIntire.

Meeting opened at 7:01 PM with a moment of silence and Pledge of Allegiance.

Motion was made by: Bob Manahan, second by Laura McIntire to accept and approve meeting minutes as presented for February 6, 2019. All in Favor, motion carried.

Motion was made by: Bob Manahan, second by Laura McIntire to accept and pay bills presented February 20, 2019. Roll call vote – Motion carried.

Emergency Management: Dan Dunham & Michelle Dunham participated 02-20-2019 orientation for EMC Training.

Motion was made by Bob Manahan, second by Dave Manley for Michelle Dunham to submit application for Hazard Mitigation Grant Program. All in Favor, motion carried.

Water: Discussion on a residence that has theft of service and damage to borough property. Discussion on what is needed to rectify this situation.

Sewer: Contact is needed to be made to Mountain Lake Electric, again, for immediate wiring of new motor. Jeff McIntire was asked to put together new shed and begin organization/cleaning of sewer plant.

Other Business: Fire Company Banquet, March 9th, 2019 @ 5 PM. \$10 Per person.

Meeting adjourned @ 7:33 PM

Next Meeting: March 6th, 2019 @ 7 PM

Submitted by: Michelle Dunham

NEW ALBANY BOROUGH COUNCIL
MONTHLY MEETING MINUTES
March 20, 2019

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on March 20, 2019. The meeting was called to order at 7:12 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Robert Manahan, Dave Manley, and Carson Turner.

ABSENT: Rodney Lee.

OTHERS ATTENDING:

Mayor Dan Dunham, Secretary/Treasurer Rhonda McCarty, Sewer Plant Chief Operator Shane Walker, Borough Maintenance Jeff McIntire, and Laura McIntire.

APPROVAL OF MINUTES:

The minutes of the February 20, 2019 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Michelle Dunham made a motion to accept the minutes as presented, Robert Manahan seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Robert Manahan made a motion to pay the bills. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT: There has been complaints about the mud on Main Street left by equipment owned by a company that is renting the Fire Company's vacant lot.

RESOLUTIONS & ORDINANCES:

Approving the Park Ordinance to be advertised was tabled until the April 3rd meeting.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Steve Sumner, Gannon Insurance is requesting a loss run report. He will need this report before preparing a quote to present to the Borough.

ORDINANCE ENFORCEMENT: Council discussed a Main Street property that needs to clean-up their junk, cars, etc. Ordinance Enforcement Officer Jim Canning and Michelle Dunham will be doing a "walk thru" the Borough soon.

EMERGENCY MANAGEMENT: Training meetings are bi-monthly.

BOROUGH MAINTENANCE: There is much work to be done! The Borough will be contacting the Bradford County Jail, once again, to request the assistance of the inmates.

HIGHWAY/STREETS: Nothing to report.

PARK: Michelle will be calling to request Senior Project Students and Community Service Workers to work at the Park this Summer.

SEWER: Shane reported that the Chaper 94 Report has been completed. The blower motor still needs to be wired. Shane assembled the new Rubbermaid shed that will house the sampler. Need a bigger skid for the shed. Still need a new basket. Daily housekeeping of equipment, etc. needs to improve.

WATER: There are meters that still need to be repaired.

UNFINISHED BUSINESS:

Rental Properties- Tabled until next meeting

Per Capita & Occupational Assessment Taxes- Tabled until next meeting

Borough Well #2- Tabled until next meeting

Universal Ordinance Manual- Michelle will review this further.

Swear in Junior Council Members- Tabled until next meeting

NEW BUSINESS:

Mayor Dan Dunham is working with FEMA for reimbursement of the 2018 flooding. There will be no loans, only reimbursement.

Mayor Dunham is also working on applying for a grant to replace the Fawcett Avenue bridge and repair the Main Street bridge. Council passed a Designation Of Agent Resolution naming Amanda Boyer, Bradford County Grants Director as agent for the Borough to execute for and behalf of New Albany Borough for the Hazard Mitigation Grant Program. Carson Turner made a motion to approve Amanda Boyer as agent for the Borough. Robert Manahan seconded the motion. Vote: all in favor, none opposed, motion carried.

In regard to the bridge replacement/repairs the Borough will need to hire and pay for the construction and then apply for reimbursement from FEMA. Michelle Dunham made a motion to approve Mayor Dunham approaching banks for funding of engineering and constructions costs to replace to Fawcett Avenue bridge and repair the Main Street bridge. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried.

The meeting adjourned at 8:45 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL
MONTHLY MEETING MINUTES
April 17, 2019

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on April 17, 2019. The meeting was called to order at 7:08 p.m. by Vice-President Robert Manahan.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Robert Manahan, Dave Manley, and Carson Turner.

ABSENT: Michelle Dunham and Rodney Lee.

OTHERS ATTENDING:

Mayor Dan Dunham, Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, Laura McIntire, and Darin Rathbun (Hunt Engineering).

APPROVAL OF MINUTES:

The minutes of the March 20, 2019 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Carson Turner made a motion to accept the minutes as presented, Robert Manahan seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Dave Manley made a motion to pay the bills. Carson Turner seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the Vice-President and it was placed on file for audit.

PUBLIC INPUT: None

CDBG MAY STREET DRAINAGE PROJECT:

Darin Rathbun from Hunt Engineering reported that there were two bidders for this project: Hawbaker \$109,673 and Solid Ground Services \$105,000. The later of the two was awarded the bid at \$105,000.

A Cooperative Agreement Subgrantee paperwork between the County and New Albany Borough was approved for this CDBG Project with a motion from Dave Manley and a second from Carson Turner. Roll call vote: all responded "yes", motion carried.

Council accepted County's and Hunt Engineering's recommendation of Solid Ground Service and Alternates 1, 2, and 3 (if covered by the grant) with a motion from Carson Turner and a second from Dave Manley. Roll call vote: all responded "yes", motion carried.

Council discussed repairing the remaining portion of White Alley that is not included in the CDBG May Street Project. No decision was made.

RESOLUTIONS & ORDINANCES:

Approving the Park Ordinance to be advertised was tabled until the May 1st meeting.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Quickbooks will need to be upgraded this year to continue accessing their payroll services.

ORDINANCE ENFORCEMENT: Jim Canning has been present in the Borough, but no report was submitted.

EMERGENCY MANAGEMENT: Dan canceled on attending the meeting today as he was meeting with FEMA.

BOROUGH MAINTENANCE: Nothing to report.

HIGHWAY/STREETS: Nothing to report.

PARK: Lawnmower has been serviced and is ready to.

SEWER: The de-chlorination process was started today. Generator is not shutting off automatically.

WATER: There is a large water leak somewhere in the Borough that Jeff is trying to locate.

MAYOR DUNHAM'S REPORT:

FEMA says "no" to reimbursing the County for the pumping and hauling flood clean-up at the Sewer Plant, because this is not the County's facility. The County will need to bill the Borough and then the Borough submit to FEMA for reimbursement.

UNFINISHED BUSINESS:

Rental Properties- Tabled until next meeting

Per Capita & Occupational Assessment Taxes- Tabled until next meeting

Borough Well #2- Tabled until next meeting

Universal Ordinance Manual- Michelle will review this further.

Swear in Junior Council Members- Tabled until next meeting

NEW BUSINESS: None

The meeting adjourned at 8:10 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL
MONTHLY MEETING MINUTES
May 15, 2019

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on May 15, 2019. The meeting was called to order at 7:02 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Robert Manahan, Dave Manley, and Carson Turner.

ABSENT: Rodney Lee.

OTHERS ATTENDING:

Mayor Dan Dunham, Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, and Laura McIntire.

APPROVAL OF MINUTES:

The minutes of the April 17, 2019 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Robert Manahan made a motion to accept the minutes as presented, Dave Manley seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Carson Turner made a motion to pay the bills. Robert Manahan seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT: Council has received complaints from residents about the condition of neighboring resident's properties and that there is a need for more enforcement.

RESOLUTIONS & ORDINANCES:

Approving the Park Ordinance to be advertised was tabled until the June 5th meeting.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Nothing to report.

ORDINANCE ENFORCEMENT: Jim Canning and Michelle Dunham will be conducting a walk through the Borough to access the condition of properties.

EMERGENCY MANAGEMENT: Next meeting is June. Michelle will be attending NIMS courses.

BOROUGH MAINTENANCE: Jeff removed the damaged school bus sign by the Post Office.

HIGHWAY/STREETS: Dan contacted M.R. Dirt to schedule paving of several areas on Main Street and filling pot holes.

PEMA feels that PennDOT should replace the Front Street sidewalks that are damaged. The west side may be PennDOT's responsibility.

May 22 a pre-construction meeting is scheduled for the current CDB Grant. The engineering project scope will be advertised for bids.

Dan is in the process of applying for the next CDB Grant; five catch basins to replace.

PARK: Jeff will be opening the Park before Memorial Day. Michelle is hoping to utilize Senior Projects for Park maintenance, sweeping sidewalks and streets, and edging sidewalks.

SEWER: Need new aerators in the tanks and an accurate means to add de-chlorination tablets.

WATER: The water leak has been found. Fire hydrants will be flushed within the next 2 weeks.

UNFINISHED BUSINESS:

Rental Properties- Tabled until next meeting

Per Capita & Occupational Assessment Taxes- Tabled until next meeting

Borough Well #2- Tabled until next meeting

Universal Ordinance Manual- Michelle will review this further.

Swear in Junior Council Members- Tabled until next meeting

NEW BUSINESS: Rhonda McCarty, the Borough's current Flood Plain Manager, would like to step down from this position and appoint Dan Dunham to this role. Michelle Dunham made a motion to approve this role change, Dave Manley seconded the motion. Vote: all in favor, none opposed, motion carried.

Due to the closed Fawcett Avenue bridge, Mayor Dunham is checking with the fire company to possibly use the lot next to the Social Hall as the Borough Spring Clean Up location.

The meeting adjourned at 7:39 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL

MONTHLY MEETING MINUTES

June 5, 2019

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on June 5, 2019. The meeting was called to order at 7:00 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Robert Manahan, Dave Manley, and Carson Turner.

ABSENT: Rodney Lee.

OTHERS ATTENDING:

Mayor Dan Dunham, Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, Laura McIntire, and Tony Ventello.

APPROVAL OF MINUTES:

The minutes of the May 15, 2019 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Robert Manahan made a motion to accept the minutes as presented, Dave Manley seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Carson Turner made a motion to pay the bills. Robert Manahan seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT: Nothing to report.

PROGRESS AUTHORITY- Tony Ventello. Tony explained the specifics on a short term, low interest loan that is available through the County's Act 13 non-profit funds. The Borough is seeking funding for the replacement of the Fawcett Avenue Bridge and repair on the Main Street Bridge. FEMA will reimburse the Borough after the work is complete, but the Borough must obtain initial funding.

RESOLUTIONS & ORDINANCES:

Approving the Park Ordinance to be advertised was tabled until the June 19th meeting.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Nothing to report.

ORDINANCE ENFORCEMENT: Jim Canning and Michelle Dunham walked through the Borough and accessed the condition of 30 properties. There are items that need to be addressed. Jim spoke with the property owners.

EMERGENCY MANAGEMENT: There is a training session on June 19th- "Damage Assessment".

BOROUGH MAINTENANCE: Council, once again, discussed whether a backhoe and tractor should be purchased to maintain streets, etc. Robert Manahan will research and report at the next meeting.

HIGHWAY/STREETS: There is a sink hole on Main Street that will be temporarily covered with a steel plate. It will be permanently repaired the beginning of July when the May Street project starts.

Dan obtained an estimate from Hawbaker to fill eighteen potholes, but felt the amount was too high so he will contact M.R. Dirt for an estimate.

PennDot will be repairing Overton Road the beginning of September.

PARK: Has been rented for June 9th.

SEWER: There is a PA Rural Water training course on July 18th that Council would like Jeff to attend: "Aerobic Digestion" & "Let's Clarify Clarifiers in Wastewater Treatment".

WATER: Fire hydrants were flushed. There appears to be four that are broken. Water has an odor. PH had been low.

UNFINISHED BUSINESS:

Rental Properties- Tabled until next meeting

Per Capita & Occupational Assessment Taxes- Tabled until next meeting

Borough Well #2- Tabled until next meeting

Universal Ordinance Manual- Michelle will review this further.

Swear in Junior Council Members- Tabled until next meeting

NEW BUSINESS: None

The meeting adjourned at 7:59 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL
MONTHLY MEETING MINUTES
June 19, 2019

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on June 19, 2019. The meeting was called to order at 7:00 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Robert Manahan, and Dave Manley.

ABSENT: Carson Turner and Rodney Lee.

OTHERS ATTENDING:

Mayor Dan Dunham, Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, Laura McIntire, and Peter Bryan.

APPROVAL OF MINUTES:

The minutes of the June 5, 2019 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Robert Manahan made a motion to accept the minutes as presented, Dave Manley seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Dave Manley made a motion to pay the bills. Robert Manahan seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT:

A resident questioned a small, outstanding balance on his water/sewer account. It was resolved with an explanation from President Dunham and Secretary McCarty.

RESOLUTIONS & ORDINANCES:

Michelle Dunham made a motion to approve Resolution 2019-06-19 A, authorizing the filing of an application for a Bradford County Infrastructure Bank loan request of \$700,000 to be used for FAWCETT STREET & MAIN STREET BRIDGE REPAIR PLUS FRONT STREET SIDEWALK REPAIR PROJECT. Motion was seconded by Robert Manahan. Roll call vote: all responded "yes", motion carried.

Approving the Park Ordinance to be advertised was tabled until the July 3rd meeting.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Nothing to report.

ORDINANCE ENFORCEMENT: Jim Canning tagged properties that are extremely unsafe. Once repairs are made, these properties must be inspected by Code Inspections before being occupied.

EMERGENCY MANAGEMENT: Michelle & Dan attended the June 19th- "Damage Assessment" meeting.

BOROUGH MAINTENANCE: Drains have been cleaned at the bottom of Wood Street and Lawrence Street, and gravel has been removed from Wood Street and catch basins.

Council discussed hiring a full time maintenance employee. No decision was made.

HIGHWAY/STREETS: Dan obtained estimates from Hawbaker \$20,000 and M.R. Dirt \$8,600 to pave several areas on Main Street and fill potholes. Dan has hired M.R. Dirt for the project. FEMA will be reimbursing the Borough about \$6,000 for this project.

PARK: The Park is being used by lot of kids and families!

SEWER: Plant was inspected by DEP. Everything is okay! May receive reimbursement from FEMA for the aeration repairs.

WATER: There is a June 20th meeting with PennDOT about possibly moving the water line on Overton Road.

Water main shut offs need to be tested.

UNFINISHED BUSINESS:

Rental Properties- Tabled until next meeting

Per Capita & Occupational Assessment Taxes- Tabled until next meeting

Universal Ordinance Manual- Approve resolution at July 3rd meeting.

Swear in Junior Council Members- Tabled until next meeting

NEW BUSINESS: None

The meeting adjourned at 8:15 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL

MONTHLY MEETING MINUTES

July 17, 2019

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on July 17, 2019. The meeting was called to order at 7:03 p.m. by Vice-President Robert Manahan.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Robert Manahan, Carson Turner, and Dave Manley.

ABSENT: Michelle Dunham and Rodney Lee.

OTHERS ATTENDING:

Mayor Dan Dunham, Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, Laura McIntire, and Gary Resti.

APPROVAL OF MINUTES:

The minutes of the June 19, 2019 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. A correction to the meeting minutes was noted. Carson Turner made a motion to accept the minutes as corrected. Dave Manley seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Dave Manley made a motion to pay the bills. Carson Turner seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the Vice-President and it was placed on file for audit.

PUBLIC INPUT:

None

BID OPENING:

Bids were opened for the Fawcett Avenue Bridge and Main Street Bridge Project engineering. The following bids were submitted:

COMPANY	FAWCETT AVENUE BRIDGE	MAIN STREET BRIDGE	TOTAL BID
Hunt Engineering	\$41,900	\$22,400	\$64,300
LaBella Associates	\$106,332.45	\$66,083.85	\$172,416.30
JHA Companies	\$31,500	\$26,500	\$58,000
MKA	\$155,300	\$109,300	\$264,600

Dave Manley made a motion to accept the JHA Companies bid of \$58,000 for the Fawcett Avenue Bridge and Main Street Bridge Project engineering. Motion was seconded by Carson Turner. Roll call vote: all responded "yes", motion carried.

RESOLUTIONS & ORDINANCES:

Approving the Park Ordinance to be advertised was tabled until the August 7th meeting.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Discussed a letter from Code Inspections, Inc. that referenced "Disposition of Residential Building Plans". The UCC does not require them to maintain residential building plans, but

their company policy is to maintain them for a period of 5 years. They are asking permission to dispose of all remaining Borough residential plans for the years 2004 to 2013. Council agreed with their request.

ORDINANCE ENFORCEMENT: Nothing to report.

EMERGENCY MANAGEMENT: Nothing to report.

BOROUGH MAINTENANCE: Nothing to report.

HIGHWAY/STREETS: May Street drainage project; replacing 4 catch basins has started and should be finished in two weeks.

Paving project was supposed to start June 24th. Dan will call M.R. Dirt again.

Front Street sidewalk repair bids- both bids that were received are over the bid threshold of \$20,100. Dan will remove the curbing from the required repairs and ask for re-bids.

PARK: Belt has been replaced on the lawnmower. A volunteer mowed the Park while the lawnmower was being repaired.

SEWER: Hot water tank has been tripping the breaker. Council discussed hiring an electrician. No decision was made.

Discussed the need for a new gas pressure washer. Jeff will get some prices.

WATER: PennDot has informed the Borough that they will be moving the water line on Overton Road and that the Borough is required to pay 25 percent of the cost.

UNFINISHED BUSINESS:

Rental Properties- Tabled until next meeting

Per Capita & Occupational Assessment Taxes- Tabled until next meeting

Universal Ordinance Manual- Approve resolution at July 3rd meeting.

Swear in Junior Council Members- Tabled until next meeting

NEW BUSINESS: None

The meeting adjourned at 8:30 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL

MONTHLY MEETING MINUTES

August 21, 2019

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on August 21, 2019. The meeting was called to order at 7:02 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Robert Manahan, Carson Turner, and Dave Manley.

ABSENT: Rodney Lee.

OTHERS ATTENDING:

Mayor Dan Dunham, Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, Laura McIntire, and Brianna Hallett.

APPROVAL OF MINUTES:

The minutes of the July 17, 2019 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. A correction to the meeting minutes was noted. Robert Manahan made a motion to accept the minutes as corrected. Michelle Dunham seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Dave Manley made a motion to pay the bills. Robert Manahan seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT:

None

RESOLUTIONS & ORDINANCES:

Approving the Park Ordinance to be advertised was tabled until the September 4th meeting.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Nothing to report.

ORDINANCE ENFORCEMENT: Ordinance Officer Jim is upsetting residents because he is enforcing ordinances

EMERGENCY MANAGEMENT: Dan and Michelle attended 8/13/19 meeting. They met PEMA Director, Mike Megen. Dan is recruiting for interested individuals who would want to become NIMS certified.

BOROUGH MAINTENANCE: Nothing to report.

HIGHWAY/STREETS: Pelton Hill is a dirt road that is deteriorating quickly. Ditches need to be cleaned and potholes need to be filled. Michelle Dunham made a motion to purchase a load of stone and rent a skid steer for the needed repairs. Motion was seconded by Carson Turner. Roll call vote: all responded "yes", motion carried

Wood Street catch basin is plugged with rocks. Water washed along the top and ruined the black top.

PARK: Basketball hoop is destroyed.

SEWER: Jeff is working additional hours. Towanda is requiring that the water be run for one hour before samples are taken.

Still having problems with the generator. Michelle Dunham made a motion to have Brickhouse repair it. Motion was seconded by Dave Manley. Roll call vote: all responded “yes”, motion carried.

WATER: The water tank will be cleaned when Towanda gets there’s cleaned. Four fire hydrants need to be repaired.

UNFINISHED BUSINESS:

Rental Properties- Tabled until next meeting

Per Capita & Occupational Assessment Taxes- Tabled until next meeting

Universal Ordinance Manual- Approve resolution at July 3rd meeting.

Swear in Junior Council Members- Mayor Dunham gave the Oath of Office to Brianna Hallett.
Welcome Brianna to Junior Council.

NEW BUSINESS:

Nothing.

The meeting adjourned at 8:11 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL
MONTHLY MEETING MINUTES
September 4, 2019

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on September 4, 2019. The meeting was called to order at 7:07 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Robert Manahan, Dave Manley, and Junior Council Person Brianna Hallett.

ABSENT: Carson Turner and Rodney Lee.

OTHERS ATTENDING:

Mayor Dan Dunham, Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, and Laura McIntire.

APPROVAL OF MINUTES:

The minutes of the August 21, 2019 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. A correction to the meeting minutes was noted. Robert Manahan made a motion to accept the minutes as corrected. Michelle Dunham seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Robert Manahan made a motion to pay the bills. Michelle Dunham seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT:

None

RESOLUTIONS & ORDINANCES:

Approving the Park Ordinance to be advertised was tabled until the September 18th meeting.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Nothing to report.

ORDINANCE ENFORCEMENT: Nothing to report.

EMERGENCY MANAGEMENT: There will be an extra meeting this month; the second Tuesday.

BOROUGH MAINTENANCE: Nothing to report.

HIGHWAY/STREETS: Repairs to Pelton Hill have been, for the most part, completed. Need to purchase two different size pipes to finish the repairs. Michelle Dunham made a motion to purchase two pieces of pipe for the Pelton Hill project. Motion was seconded by Robert Manahan. Roll call vote: all responded "yes", motion carried

Dan applied for a \$658,000, 0%, Pennsylvania Infrastructure Bank PennDot grant to replace the Fawcett Avenue bridge and repair the Main Street bridge.

PARK: Michelle Dunham made a motion to approve Borough Trick or Treating to be held on October 27 from 4:00 to 6:00 p.m. Motion was seconded by Robert Manahan. Vote: all in favor, none opposed, motion carried.

SEWER: Towanda is now requiring that the water be run for one and one-half hour before samples are taken.

The water heater has been working okay and not tripping the breaker.

Still need a new basket at the Sewer Plant.

WATER: Several fire hydrants in the Borough need to be repaired. Michelle Dunham made a motion to purchase a special wrench that is needed to repair the hydrants. Dave Manley seconded the motion. Roll call vote: all responded “yes”, motion carried

UNFINISHED BUSINESS:

Rental Properties- Tabled until next meeting

Per Capita & Occupational Assessment Taxes- Tabled until next meeting

Universal Ordinance Manual- Approve resolution at a future meeting.

Swear in Junior Council Members- Mayor Dunham gave the Oath of Office to Michael Mergen.
Welcome Michael to Junior Council.

NEW BUSINESS:

Nothing.

The meeting adjourned at 7:41 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL
MONTHLY MEETING MINUTES
September 18, 2019

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on September 18, 2019. The meeting was called to order at 7:03 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Robert Manahan, Dave Manley.

ABSENT: Carson Turner and Rodney Lee.

OTHERS ATTENDING:

Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, and Laura McIntire.

APPROVAL OF MINUTES:

The minutes of the September 4, 2019 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. A correction to the meeting minutes was noted. Robert Manahan made a motion to accept the minutes as corrected. Dave Manley seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Robert Manahan made a motion to pay the bills. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT:

None

RESOLUTIONS & ORDINANCES:

Approving the Park Ordinance to be advertised was tabled until the October 2nd meeting.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Received an email from Scott Molnar, Bradford County Planning and Mapping Services, GIS Coordinator. If the Borough would like to participate in the Road Name Sign Replacement Program, lists are due to Scott by Friday, September 20th.

ORDINANCE ENFORCEMENT: Jim Canning and Michelle Dunham will be meeting September 19th to discuss ordinance business.

EMERGENCY MANAGEMENT: Nothing to report.

BOROUGH MAINTENANCE: Nothing to report.

HIGHWAY/STREETS: PennDot is requesting to meet with the Borough to discuss the relocation of Overton Road. This meeting will take place sometime in October.

The loan application for the replacement of the Fawcett Avenue bridge and repair of the Main Street bridge has been received by Pennsylvania Infrastructure Bank and the applications are being processed in the order they are received.

Dan is looking into applying for a new grant. It is a \$900,000 competitive grant for reconstructing drainage and streets. He is consulting with DCED before proceeding with the application.

Michelle Dunham made a motion to approve the Baptist Church holding their Fall Festival on September 22. Dave Manley seconded the motion. Vote: two in favor, one opposed, motion carried.

PARK: Jeff will be closing the Park for the season soon.

SEWER: A pressure washer has been purchased. Jeff reports that it works great.

Brickhouse repaired the generator.

Shane reports that the effluent numbers are under the limits and there are no violations. He had a flow meter calibrated so the yearly certificate will be forthcoming.

WATER: Several shut offs will be mailed next week.

Fire hydrants need to be flushed semi-annually in April and October.

UNFINISHED BUSINESS:

Rental Properties- Tabled until next meeting

Universal Ordinance Manual- Approve resolution at a future meeting.

NEW BUSINESS:

Budget meetings will be held October 22nd and 29th.

The meeting adjourned at 7:51 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL
MONTHLY MEETING MINUTES
October 2, 2019

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on October 2, 2019. The meeting was called to order at 7:00 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Robert Manahan, Dave Manley.

ABSENT: Carson Turner and Rodney Lee.

OTHERS ATTENDING:

Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, and Laura McIntire.

Mayor Dunham and Junior Council Person Michael Mergen arrived at 7:30 p.m.

APPROVAL OF MINUTES:

The minutes of the September 18, 2019 Council meeting were reviewed by the Council members. No additions or corrections were noted. Michelle Dunham made a motion to accept the minutes as presented. Dave Manley seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Dave Manley made a motion to pay the bills. Robert Manahan seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT:

None

RESOLUTIONS & ORDINANCES:

Approving the Park Ordinance to be advertised was tabled until the October 16th meeting.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Nothing to report.

ORDINANCE ENFORCEMENT: Ordinance Enforcement Jim Canning continues to upset residents by issuing citations. Council feels his performance is fair and thorough.

EMERGENCY MANAGEMENT: Michelle will be attending an October 8th training meeting. She is, also, attending two LTAP training workshops on November 7, Traffic Calming and on November 13, Equipment & Worker Safety.

BOROUGH MAINTENANCE: Michelle Dunham made a motion to purchase a \$200 pair of winter boots for Borough Maintenance employee Jeff McIntire. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried.

HIGHWAY/STREETS: PennDot meeting regarding the relocation of Overton Road will be held on October 18th at 10:00 a.m. in the NAVFD Social Hall. This meeting is open to the public.

Dan has been working closely with PennDot in regard to the loan for the replacement of the Fawcett Avenue bridge and repair of the Main Street bridge. He stressed the deadline of project completion May 2020.

PARK: Friday, October 4 Michelle is meeting with Laren from NTRPD and Leslie about grant money that has just become available. She is interested in obtaining money to purchase playground equipment.

Michelle Dunham made a motion to set aside \$6,000 of Act 13 money to purchase playground equipment for the Park. Motion was seconded by Robert Manahan. Roll call vote: all responded “yes”, motion carried.

Michelle Dunham made a motion to purchase an UPS (Uninterrupted Power Supply) for the cameras at the Park. Motion as seconded by Dave Manley. Roll call vote: all responded “yes”, motion carried.

SEWER: A new screen has been ordered from LB Water.

The generator needed a second part. Repairs are now complete.

WATER: The fire hydrant wrench has been ordered.

Letters are being sent to those residents who have not responded to Jeff’s request to replace their water meters. They will have five days to respond. If no response, on the sixth day their water will be shut off.

Water testing: levels are within the required ranges. The water system should be flushed four times a year.

In March 2001, Well #2 was disconnected beyond repair. Engineer reports it condemned and it must be filled in.

UNFINISHED BUSINESS:

Rental Properties- Tabled until next meeting

Universal Ordinance Manual- Approve resolution at a future meeting.

NEW BUSINESS:

The meeting adjourned at 8:13 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL
MONTHLY MEETING MINUTES
October 16, 2019

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on October 16, 2019. The meeting was called to order at 7:02 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Robert Manahan, Dave Manley, and Carson Turner.

ABSENT: Rodney Lee.

OTHERS ATTENDING:

Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, and Laura McIntire.

APPROVAL OF MINUTES:

The minutes of the October 2, 2019 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Dave Manley made a motion to accept the minutes as presented. Robert Manahan seconded the motion. Vote: all in favor, none opposed, motion carried.

Michelle Dunham made a motion to approve the hiring of a sub-contractor at \$12.50/hr. to dig drains and clean catch basins and drains. Motion was seconded by Dave Manley. Roll call vote: all responded "yes", motion carried.

Michelle Dunham made a motion to approve the hiring of a sub-contractor to cut brush at the Park. Robert Manahan seconded the motion. Roll call vote: all responded "yes", motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Carson Turner made a motion to pay the bills. Robert Manahan seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT:

None

RESOLUTIONS & ORDINANCES:

Approving the Park Ordinance to be advertised was tabled until the November 6th meeting.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Accepting bids for snowplowing and cindering has been advertised. Bids will be opened at the November 6th meeting.

ORDINANCE ENFORCEMENT: Jim Canning continues to enforce ordinances.

EMERGENCY MANAGEMENT: Michelle and Dan attended a meeting today.

BOROUGH MAINTENANCE: Nothing to report.

HIGHWAY/STREETS: PennDot meeting regarding the relocation of Overton Road will be held on October 18th at 10:00 a.m. in the NAVFD Social Hall. This meeting is open to the public.

PARK: Nothing to report.

SEWER: Roof is leaking at the Sewer Plant.

WATER: Received neighborhood testing results and everything is okay.

UNFINISHED BUSINESS:

Rental Properties- Tabled until next meeting

Universal Ordinance Manual- Approve resolution at a future meeting.

NEW BUSINESS:

The meeting adjourned at 7:35 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL
MONTHLY MEETING MINUTES
November 6, 2019

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on November 6, 2019. The meeting was called to order at 7:02 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Robert Manahan, Dave Manley, and Carson Turner.

ABSENT: Rodney Lee.

OTHERS ATTENDING:

Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, Laura McIntire, and Amanda Boyer. Mayor Dan Dunham arrived at 8:05 p.m.

OPENING OF SNOW PLOWING & CINDERING BIDS:

Received bids from two companies:

COMPANY	BID
WILCOX AUTOMOTIVE	Plowing \$75.00/hr Cidering & Salting \$75.00/hr Loading \$75.00/hr Salt \$11.00/ 50# Bag Calcium \$29.00/ 50# Bag
NORTH STAR SAND & GRAVEL	Plowing \$75.00/hr Plowing & Cidering \$110/hr Antiskid \$30/ton

Michelle Dunham made a motion to award the 2020 Snow Plowing & Cidering to Wilcox Automotive. Motion seconded by Dave Manley. Roll call vote: all responded "yes", motion carried.

AMANDA FROM CDBG:

Amanda Boyer, from the Bradford County Grants Department, informed Council that there are available grants that New Albany Borough is eligible to apply for. She suggested that Council consider passing a resolution authorizing her office as administrator to apply for these grants. Michelle Dunham made a motion to approve Resolution 20191106-A, which authorizes the Bradford County Grants Department as administrator to apply for Community Development Block Grants for New Albany Borough. Motion was seconded by Robert Manahan. Roll call vote: all responded "yes", motion carried.

Amanda Boyer left the meeting at 7:28 p.m.

APPROVAL OF MINUTES:

The minutes of the October 16, 2019 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Robert Manahan made a motion to accept the minutes as presented. Carson Turner seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Robert Manahan made a motion to pay the bills. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT:

None

RESOLUTIONS & ORDINANCES:

Approving the Park Ordinance to be advertised was tabled until the November 20th meeting.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Received a payment of \$49,167.72 on October 29 from FEMA for reimbursement of 2018 flood expenses.

ORDINANCE ENFORCEMENT: Jim Canning continues to enforce ordinances.

EMERGENCY MANAGEMENT: Michelle and Dan will be attending training in the near future.

BOROUGH MAINTENANCE: Posts have been placed on Pelton Hill where the water has undermined the road.

HIGHWAY/STREETS: PennDot meeting was held on October 18th regarding the relocation of Overton Road. PennDot presented options; to date no final decisions have been made.

PARK: Is closed for the season.

SEWER: DEP has suggested that the sewer plant needs some upgrades.

WATER: DEP is requiring the Borough to finalize the abandonment of Well #2. Therefore, an engineer needs to be hired to oversee the process. Stiffler-McGraw has submitted a proposal in the amount of \$4,000 that includes the engineering, permitting and administrative services; excluded from this proposal are the services provided by the Certified Driller. Stiffler-McGraw will solicit and provide two separate quotes from certified drillers for the Borough to consider. Michelle Dunham made a motion to accept the proposal from Stiffler McGraw & Associates in the amount of \$4,000 to perform the abandonment of Well #2. Motion was seconded by Robert Manahan. Roll call vote: all responded "yes", motion carried.

UNFINISHED BUSINESS:

Rental Properties- Tabled until next meeting

Universal Ordinance Manual- Approve resolution at a future meeting.

NEW BUSINESS: None

The meeting adjourned at 8:19 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL

MONTHLY MEETING MINUTES

November 20, 2019

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on November 20, 2019. The meeting was called to order at 7:06 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Robert Manahan, and Dave Manley.

ABSENT: Rodney Lee and Carson Turner.

OTHERS ATTENDING:

Mayor Dan Dunham, Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, and Laura McIntire.

APPROVAL OF MINUTES:

The minutes of the November 6, 2019 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Robert Manahan made a motion to accept the minutes as presented. Dave Manley seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Robert Manahan made a motion to pay the bills. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT:

None

RESOLUTIONS & ORDINANCES:

Approving the Park Ordinance to be advertised was tabled until the December 4th meeting.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Letter from New Albany Area Children's Fund asking for a donation to help with the expenses of the annual Christmas Party. Michelle Dunham made a motion to donate \$100.00 to the Children's Fund. Motion was seconded by Robert Manahan. Roll call vote: all responded "yes", motion carried.

The Annual Workers Comp Audit has been completed. An invoice was received with an additional \$1,239.00 owed. This additional amount owed is due to the unusually high Borough Maintenance wages in 2018 from the flooding. Michelle Dunham made a motion to pay the invoice received for the \$1,239.00 owed on the Workers Comp Policy. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried.

ORDINANCE ENFORCEMENT: Michelle Dunham attended court with Jim Canning in regard to citations that have been issued to Borough residents.

EMERGENCY MANAGEMENT: Michelle and Dan will be attending a meeting on December 11, 2019.

BOROUGH MAINTENANCE: Nothing to report.

HIGHWAY/STREETS: Cinders need to be ordered. Dan reported that everything is on track for the Fawcett Avenue bridge replacement and the Main Street bridge repair.

PARK: Nothing to report.

SEWER: The roof is leaking around the screws on the metal roof.

WATER: Nothing to report.

UNFINISHED BUSINESS:

Rental Properties- Tabled until next meeting

Universal Ordinance Manual- Approve resolution at a future meeting.

NEW BUSINESS:

Michelle Dunham made a motion to advertise the 2020 budget. Motion was seconded by Robert Manahan. Roll call vote: all responded “yes”, motion carried.

Michelle Dunham made a motion to advertise the January 6, 2020 Reorganization Meeting & Council Meeting, the 2020 Council Meetings, and the October 2020 Budget Meetings. Dave Manley seconded the motion. Roll call vote: all responded “yes”, motion carried.

Michelle Dunham made a motion to approve \$100.00 for supplies expense for the Christmas Décor & Bake Sale Fundraiser on November 29th & 30th to benefit the Park & Recreation Development. Robert Manahan seconded the motion. Roll call vote: all responded “yes”, motion carried.

The meeting adjourned at 8:10 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL
MONTHLY MEETING MINUTES
December 4, 2019

New Albany Borough Council held their monthly meeting at the New Albany Volunteer Fire Department Social Hall on December 4, 2019. The meeting was called to order at 7:02 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Robert Manahan, and Dave Manley.

ABSENT: Rodney Lee and Carson Turner.

OTHERS ATTENDING:

Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, and Laura McIntire.

APPROVAL OF MINUTES:

The minutes of the November 20, 2019 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Robert Manahan made a motion to accept the minutes as presented. Dave Manley seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Dave Manley made a motion to pay the bills. Robert Manahan seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT:

None

RESOLUTIONS & ORDINANCES:

Approving the Park Ordinance to be advertised was tabled until the December 18th meeting.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Received notification from Graves Accounting & Consulting Services, LLC that they will not be submitting a bid for preparing the 2019 DCED financial reporting.

ORDINANCE ENFORCEMENT: Nothing to report.

EMERGENCY MANAGEMENT: Michelle and Dan will be attending a meeting on December 11, 2019.

BOROUGH MAINTENANCE: Nothing to report.

HIGHWAY/STREETS: PennDot has denied the Borough for a loan; FEMA has approved us for the loan.

PARK: Nothing to report.

SEWER: Nothing to report.

WATER: Nothing to report.

UNFINISHED BUSINESS:

Rental Properties- Tabled until next meeting

Universal Ordinance Manual- Approve resolution at a future meeting.

NEW BUSINESS:

The meeting adjourned at 7:26 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary

NEW ALBANY BOROUGH COUNCIL
MONTHLY MEETING MINUTES
December 30, 2019

New Albany Borough Council held a special, end-of-year meeting at the New Albany Volunteer Fire Department Social Hall on December 30, 2019. The meeting was called to order at 7:00 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Rodney Lee, Robert Manahan, Dave Manley, and Carson Turner.

ABSENT:

OTHERS ATTENDING:

Secretary/Treasurer Rhonda McCarty, Borough Maintenance Jeff McIntire, and Laura McIntire.

APPROVAL OF MINUTES:

The minutes of the December 4, 2019 Council meeting were previously reviewed by the Council members as they receive the minutes via email prior to the meeting. No additions or corrections were noted. Robert Manahan made a motion to accept the minutes as presented. Dave Manley seconded the motion. Vote: all in favor, none opposed, motion carried.

TREASURER'S REPORT:

Approval to pay bills was presented to Council. Carson Turner made a motion to pay the bills. Robert Manahan seconded the motion. Roll call vote: all responded "yes", motion carried. Council Members reviewed the Treasurer's Report. The report was accepted by the President and it was placed on file for audit.

PUBLIC INPUT:

None

RESOLUTIONS & ORDINANCES/BUDGET:

Approving the Park Ordinance to be advertised was tabled until the January 6th meeting.

2020 Budget: Michelle Dunham made a motion to approve the 2020 Budget. Robert Manahan seconded the motion. Roll call vote: all responded "yes", motion carried.

2020 Water Rates: flat monthly fee of \$16.00 per consumer dwelling unit, monthly water usage up to 20,000 gallons \$6.30 per 1,000 gallons, water usage over 20,000 gallons per month \$6.05 per 1,000 gallons. Robert Manahan made a motion to adopt 2020 Water Rates Resolution 2019-12-A. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried.

2020 Sewer Rates: flat monthly fee of \$30.50 per consumer dwelling unit, monthly sewer usage up to 20,000 gallons \$6.05 per 1,000 gallons, sewer use over 20,000 gallons per month \$5.80 per 1,000 gallons. Dave Manley made a motion to approve the 2020 Sewer Resolution 2019-12-B. Robert Manahan seconded the motion. Roll call vote: all responded "yes", motion carried.

2020 TCC Delegates Resolution: Michelle Dunham made a motion to approve the TCC Delegates Resolution. Robert Manahan seconded the motion. Roll call vote: all responded "yes", motion carried.

2020 Real Estate Millage will be 7.50. Robert Manahan made a motion to adopt the 2020 Real Estate Tax Millage Ordinance 2019-12-A. Dave Manley seconded the motion. Roll call vote: all responded "yes", motion carried.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Nothing to report.

ORDINANCE ENFORCEMENT: Nothing to report.

EMERGENCY MANAGEMENT: Nothing to report.

BOROUGH MAINTENANCE: Nothing to report.

HIGHWAY/STREETS: Replacement/repair of Fawcett Ave and Main Street bridges & Front Street sidewalk scheduled to start May 19, 2020.

PARK: Nothing to report.

SEWER: PH is low. We were in violation.

WATER: Nothing to report.

UNFINISHED BUSINESS:

Rental Properties- Tabled until next meeting

NEW BUSINESS:

The meeting adjourned at 7:30 p.m.

Respectfully submitted by:

Rhonda McCarty, Secretary