

NEW ALBANY BOROUGH COUNCIL

MEETING MINUTES

January 2, 2024

New Albany Borough Council held its organizational meeting at the New Albany Volunteer Fire Department Social Hall on January 2, 2024. The meeting was called to order at 6:00 p.m. by Mayor Dan Dunham followed by a moment of silence and the pledge of allegiance.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Dave Manley, Allen Gregorio, Sheena Pettitt,

ABSENT: Logan Robinson

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman, Jeff McIntire, Laura McIntire.

SWEARING IN OF NEW COUNCIL MEMBERS: The only newly elected council member was absent so there was no swearing in.

NOMINATION AND ELECTION OF OFFICERS: Sheena Pettitt was nominated for president by Allen, Gregorio, seconded by Dave Manley. The vote was unanimous. Allen Gregorio was nominated for Vice President by Sheena Pettitt, seconded by Dave Manley. The vote was unanimous. Dave Manley was nominated for President Pro-Tem by Allen Gregorio, seconded by Sheena Pettitt. The vote was unanimous. A motion was made to keep our meeting dates the first and third Wednesday of each month at 6 p.m., at the New Albany Volunteer Fire Department Social Hall, by Allen Gregorio. The motion was seconded by Sheena Pettitt and unanimously carried.

The regular bi-monthly Council Meeting was called to order at 6:05 p.m., by President Sheena Pettitt.

APPROVAL OF MINUTES: Minutes of the previous meeting, December 20, 2023, were approved as presented on a motion by Allen Gregorio, seconded by Dave Manley, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Allen Gregorio, and seconded by Dave Manley, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: None

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: None

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT: None

BOROUGH MAINTENANCE: None

HIGHWAY/STREETS: There have been some issues during recent rain events with water coming down Lawrence Street unto Front St.

PARK: None

SEWER: David Hindman presented an on-lot sewer ordinance which the council will need to move to advertise at the January 17, 2024, meeting. The ordinance will need to be advertised and adopted at the February 7, 2024, meeting. This ordinance is required by the Department of Environmental Protection for our Act 537 sewer plan which must be completed and approved before design work can begin on our new wastewater plant. Laura McIntire was hired for sewer maintenance at \$15.00 per hour on a motion by Allen Gregorio. The motion was seconded by Dave Manley and the roll call vote was unanimous.

WATER: None

UNFINISHED BUSINESS:

NEW BUSINESS: A motion was made by Dave Manley, seconded by Sheena Pettitt, to sign the Engineering Services Agreement with Stiffler McGraw Associates, Inc. The motion passed unanimously

The meeting was adjourned at 6:41 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: January 17, 2024

NEW ALBANY BOROUGH COUNCIL

MEETING MINUTES

January 17, 2024

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on January 17, 2024. The meeting was called to order at 6:02 p.m. by President Sheena Pettitt.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Dave Manley, Allen Gregorio, Sheena Pettitt, Logan Robinson

ABSENT:

OTHERS ATTENDING: Secretary/Treasurer David Hindman, Michelle Dunham, Matt Jennings, Warren Howeler

Secretary/Treasurer David Hindman acknowledged the receipt of A Bradford County Election Certificate that Michelle Dunham was elected Councilperson. He also received certification that she was sworn into office by Mayor Dan Dunham. At this time Council unanimously moved to Reorganize Council Officers. Michelle Dunham was nominated for President by Sheena Pettitt. The motion was seconded by Dave Manley and unanimously carried. Sheena Pettitt was nominated for Vice President by Michelle Dunham. The motion was seconded by Dave Manley and unanimously carried. Dave Manley was nominated for President Pro Tem by Michelle Dunham. The motion was seconded by Logan Robinson and unanimously carried. President Michelle Dunham took over running the meeting.

APPROVAL OF MINUTES: Minutes of the previous meeting, January 2, 2024, were approved as presented on a motion by Sheena Pettitt, seconded by Dave Manley, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Sheena Pettitt, and seconded by Logan Robinson, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: None

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS: A motion was made by Michelle Dunham to advertise Ordinance 2024-1 to manage On-Lot sewage facilities in the Borough. As noted last month, this ordinance is required by the Department of Environmental Protection to complete our Act 537 Sewage plan. This plan must be approved before we can start design work on our new wastewater plant. The ordinance will be brought up for adoption at our next meeting, February 7, 2024.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: None

ORDINANCE ENFORCEMENT: Michelle Dunham discussed the situation with several owners wanting to have utilities turned on at condemned properties in the Borough. It was suggested she discuss this issue with our solicitor and other resources.

EMERGENCY MANAGEMENT: None

BOROUGH MAINTENANCE: None

HIGHWAY/STREETS: There have been multiple complaints about snow plowing.

PARK: Closed

SEWER: We need to have Mt. Lake Electric come to the sewer plant and get electric run to the chlorinator building. We also need to have them check out the blower situation and see why it is not working. A motion was made by Logan Robinson, and seconded by Dave Manley to purchase a new blower if needed and have it installed and have the check valves in the manifold repaired. The motion unanimously passed on a roll call vote. A motion was made by Michelle Dunham to increase the hourly wage of Laura McIntire to \$17 per hour. The motion was seconded by Sheena Pettitt and unanimously passed on a roll call vote.

WATER: Nothing

UNFINISHED BUSINESS: There was discussion about changing to another solicitor. We have one candidate interested. It was agreed that Michelle Dunham and Dave Hindman will meet with him.

NEW BUSINESS: None

EXECUTIVE SESSION: Michelle Dunham called for an Executive Session at 6:43 p.m. to discuss personnel issues. The executive session ended and the meeting was reconvened at 6:54 p.m.

The meeting was adjourned at 6:56 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: February 7, 2024

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
February 7, 2024

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on February 7, 2024. The meeting was called to order at 6:00 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio, Sheena Pettitt,
ABSENT: Logan Robinson

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman, Jeff McIntire, Laura McIntire, Phil DeLong, and Matt Jennings.

APPROVAL OF MINUTES: Minutes of the previous meeting, January 17, 2024, were approved as presented on a motion by Dave Manley, seconded by Michelle Dunham, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Sheena Pettitt, and seconded by Dave Manley, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: Phil DeLong attended the meeting and asked a number of specific questions about the proposed On Lot Sewer Ordinance. Michelle asked him for a written list of questions so they could be presented to our engineers.

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS: The proposed On Lot Sewer ordinance that had been advertised to be adopted at this meeting was tabled until a future meeting on a motion by Michelle Dunham, seconded by Allen Gregorio and unanimously passed on a roll call vote.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: David Hindman is in the process of changing our phone and internet service at the office and the phone at the sewer plant over to Blue Ridge Communications after another price increase from Frontier. The change should be complete by the next meeting. David Hindman proposed having HallockShannon complete our audit as they have been doing. A motion was made by Michelle Dunham to have HallockShannon do the audit. The motion was seconded by Sheena Pettitt and unanimously approved.

ORDINANCE ENFORCEMENT: James Canning our Code Enforcement Officer is retiring and Michelle will be talking to Ben McClure Monday at 11 a.m. who may be a possible replacement.

EMERGENCY MANAGEMENT: Dave is progressing with his on line training classes and will attend an all-day training at the County Safety Center on Thursday.

BOROUGH MAINTENANCE: DavidHindman gave Dan Dunham information from NTSWA on clean-up day. Several dates were suggested and Dan Dunham will call them.

HIGHWAY/STREETS: Pelton Hill Rd is undermining again up by the second entrance to the cemetery. Richard Jenner has done some work but this road needs a longer lasting solution as the entire hill is sliding toward the creek. We need to get the Soil Conservation District and the County involved.

PARK: Dave Hindman is to call Dependable Disposal to get a price on putting a residential container at the park for the summer.

SEWER: Dave Hindman is still waiting for a quote to fix the check valve on the blower system. He has to send them some pictures and will try to get something by the next meeting.

WATER: Our water usage was up the end of last month but we found an empty house with a frozen pipe and shut it off.

UNFINISHED BUSINESS:

NEW BUSINESS: None

The meeting was adjourned at 7:24 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: February 21, 2024

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NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
February 21, 2024-Special

New Albany Borough Council held a special meeting at the New Albany Volunteer Fire Department Social Hall on February 21, 2024. The meeting was called to order at 4:11 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio, Sheena Pettitt

ABSENT: Logan Robinson

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman, Jeff McIntire, Laura McIntire, Phil DeLong, Travis Long with JHA Associates

PUBLIC INPUT: This meeting was prompted by questions that surfaced at the last meeting about the On-Lot Sewage Ordinance. Travis Long of JHA Associates, the Borough engineering firm, was present to address these questions. The discussion covered fees, inspections, sewage enforcement officer, property access.

The meeting was adjourned at 5:18p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: March 6, 2024

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
February 21, 2024

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on February 21, 2024. The meeting was called to order at 6:02 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio, Sheena Pettitt

ABSENT: Logan Robinson

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman, Jeff McIntire, Laura McIntire, and Travis Long

APPROVAL OF MINUTES: Minutes of the previous meeting, February 7, 2024, were approved as presented on a motion by Allen Gregorio, seconded by Dave Manley, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Sheena Pettitt, and seconded by Dave Manley, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: None

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS: A motion to adopt Ordinance 2024-1 On Lot Sewage Management was made by Michelle Dunham. The motion was seconded by Allen Gregorio and unanimously passed on a roll call vote.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Dave Hindman has signed up for a free webinar on Municipal Records Management and he asked for approval to sign up for one on Municipal Minutes and Communications that will cost \$45. Michelle Dunham made a motion to approve the webinar. The motion was seconded by Allen Gregorio and unanimously passed on a roll call vote. The phones here and at the sewer plant as well as the internet have been changed over to Blue Ridge Communications at a significant savings.

ORDINANCE ENFORCEMENT: Michelle Dunham has met with Ben McClure, a constable who is interested in serving as our code enforcement officer. Michelle made a motion to hire him at a rate of \$20.00 per hour effective immediately. The motion was seconded by Allen Gregorio and unanimously passed on a roll call vote.

EMERGENCY MANAGEMENT: Dave is working on his training.

BOROUGH MAINTENANCE: None

HIGHWAY/STREETS: There was discussion of problems on Pelton Hill Road and Lawrence Street. Michelle Dunham is going to contact the Bradford County Conservation District for assistance.

PARK: Michelle Dunham met with the New Albany Children's fund about park improvements. They would like to see the electric get connected up to the gazebo. They also know where some paint may be available that could be used at the park. Dave Hindman is to look into the cost of a trash container from our trash company for the park.

SEWER: Shane met with DEP and Michelle Dunham today at the sewer plant. Michelle is to call R&M about repairs to the check valve in the air system.

WATER: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

The meeting was adjourned at 6:40p.m.

NEXT MEETING: March 6, 2024

Respectfully submitted by:
David L. Hindman, Secretary

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
March 6, 2024

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on March 6, 2024. The meeting was called to order at 6:02 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Sheena Pettitt

ABSENT: Allen Gregorio, Logan Robinson

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman, Konstantin Zissis, Bobbie Garrett, Matt Jennings, Jen Landis

APPROVAL OF MINUTES: Minutes of the previous meeting, February 21, 2024, were approved as presented on a motion by Sheena Pettitt , seconded by Dave Manley , and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Dave Manley, and seconded by Sheena Pettitt, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: None

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS: Dave Hindman presented Resolution 2024-2 to adopt the Act 537 Plan presented to the Borough by JHA Associates and forward the plan to the DEP for consideration. A motion was made by Michelle Dunham to adopt the resolution. Dave Manley seconded the motion and it passed unanimously on a roll call vote. Dave Hindman presented Resolution 2024-1 to adopt Bradford County's Emergency Plan as the Borough's. Michelle Dunham made a motion to adopt the resolution, Sheena Pettitt seconded it, and it passed unanimously on a roll call vote.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: None

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT: Dave is continuing to work on his training.

BOROUGH MAINTENANCE: Michelle Dunham made a motion to increase the pay rate for Jeff McIntire to \$17.00 per hour. The motion was seconded by Sheena Pettitt and passed unanimously on a roll call vote.

HIGHWAY/STREETS: None

PARK: There is a pavilion rental for March 24. They will not need the bathrooms so the fee was waived since we won't have to turn the water on

SEWER: The frost free hydrant at the sewer plant is leaking out the top, possibly a packing.

WATER:

UNFINISHED BUSINESS:

NEW BUSINESS: None

The meeting was adjourned at 7:00 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: April 3, 2024

NEW ALBANY BOROUGH COUNCIL

MEETING MINUTES

March 20, 2024

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on March 20, 2024. The meeting was called to order at 6:00 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio, Sheena Pettitt

ABSENT: Logan Robinson

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman, Jeff McIntire, Laura McIntire, John Thompson, Ben McClure, Jeannie DeLair, Jen Landis, Manley Higley, Scot Sample, Deborah Sample, Elizabeth Gorens, Charles May.

APPROVAL OF MINUTES: Minutes of the previous meeting, March 6, 2024, were approved as presented on a motion by Dave Manley, seconded by Sheena Pettitt, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Allen Gregorio, and seconded by Dave Manley, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: Most of the interest from the public was about the closure of Pelton Hill Rd. Michelle Dunham presented the present status and the possibilities for repair. There were several suggestions from those present for the Council to consider.

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS: David Hindman presented proposed resolution 2024-3 enabling the Borough to use dotGrants on line reporting to file the required Liquid Fuels forms annually. A motion to adopt the Resolution was made by Allen Gregorio, seconded by Dave Manley, and unanimously passed. David Hindman presented Resolution 2024-4 to hire John Thompson Esquire as the Borough Solicitor. A motion to adopt the Resolution was made by Allen Gregorio, seconded by Michelle Dunham, and unanimously passed.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: None

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT:

BOROUGH MAINTENANCE:

HIGHWAY/STREETS: Pelton Hill Road was discussed earlier in the meeting. It was noted that on a windy day last week we had limbs or trees down on Main St. and Fawcett Ave.

PARK: Hilltop Services, a local company, will be providing two trash receptacles for the park at no cost to the Borough.

SEWER: The annual Chapter 94 Report has been submitted by Shane Walker and a copy will be mailed to the DEP by the Secretary/Treasurer.

WATER: David Hindman asked permission to place 3 municipal liens for past due utility bills and was told to proceed.

UNFINISHED BUSINESS:

NEW BUSINESS: None

The meeting was adjourned at 7:10 p.m.

NEXT MEETING: April 3, 2024

Respectfully submitted by:
David L. Hindman, Secretary

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
April 3, 2024

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on April 3, 2024. The meeting was called to order at 6:02 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio, Sheena Pettitt,
ABSENT: Logan Robinson

OTHERS ATTENDING: Secretary/Treasurer David Hindman, Jeff McIntire, Laura McIntire, Jen Landis, Dave Landis, Matt Jennings

APPROVAL OF MINUTES: Minutes of the previous meeting, March 20, 2024, were approved as presented on a motion by Allen Gregorio, seconded by Dave Manley, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Allen Gregorio, and seconded by Dave Manley, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: There was discussion of hopes and plans for the Borough Park including replacing some lights, painting and planting flowers.

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS: None

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Dave Hindman reported that our audit has been completed by HallockShannon. They found nothing of note. The audit has been filed with the PA Dept. of Community Development. Dave Hindman noted that we are getting a return of around 5% on our Liquid Fuels Account with PLGIT as compared to our general fund account at C&N. PLGIT is the PA Local Government Investment Fund which was formed by municipalities. Dave Hindman proposed that we set up a general fund account with PLGIT and put our excess funds in it to get better interest. He proposes to keep \$20,000 to \$30,000 in the regular general fund account at the bank as operating revenue. Michelle Dunham made a motion to open this account and transfer funds into it. Allen Gregorio seconded the motion and it passed unanimously on a roll call vote.

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT: Dave reported on the recent tanker rollover incident on Hatch Hill Rd.

BOROUGH MAINTENANCE: None

HIGHWAY/STREETS: As directed by Council, Jason Keeney did excavation on Pelton Hill Rd. and discovered solid ground about 20 feet down. He then backfilled it with solid material. We are now waiting for officials to inspect the repair work decide if we can at least partially open the road. People who can't follow simple directions have been cutting through the cemetery and Bruce Thall's field. Dave Manley made a motion to pay Jason Keeney \$8,500.00 for work on Pelton Hill Rd. The motion was seconded by Sheena Pettitt, and unanimously passed on a roll call vote.

PARK: None

SEWER: None

WATER: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

The meeting was adjourned at 7:26 p.m.

NEXT MEETING: January 17, 2024

Respectfully submitted by:
David L. Hindman, Secretary

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
April 17, 2024

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on April 17, 2024. The meeting was called to order at 6:01 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio

ABSENT: Sheena Pettitt, Logan Robinson

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman, Jeff McIntire, Laura McIntire, Jen Landis, Dave Landis, Matt Jennings, Richard Jenner

APPROVAL OF MINUTES: Minutes of the previous meeting, April 3, 2024, were approved as presented on a motion by Allen Gregorio, seconded by Dave Manley, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Dave Manley, and seconded by Allen Gregorio, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: Richard Jenner shared with Council his thoughts on Pelton Hill Rd. Repairs.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE:

ORDINANCE ENFORCEMENT: There is a driveway being blocked by a trailer that needs resolved.

EMERGENCY MANAGEMENT:

BOROUGH MAINTENANCE: Park Clean-up will be at the same time as Clean-up day on April 20. Some work needs done on the driveway/parking area including clean-up of the burn pile.

HIGHWAY/STREETS: Per PenDot, Pelton Hill Rd. needs a Temporary Permanent Closure to allow the road to settle after the work that has been done. The closure will be from the second cemetery entrance to above Thall's farm. People continue to move barrirs and drive around them and they are driving through farm fields and the cemetery. Our solicitor is aware of what is going on and State apolice have been contacted.

PARK: There is a pavilion rental for May 4.

SEWER: The roof and the overhead door both need to be repaired.

WATER:

UNFINISHED BUSINESS:

NEW BUSINESS: Allen Gregorio made a motion for the hourly employees to be paid weekly starting in May. Dave Manley seconded the motion and it passed unanimously despite the objection of the Secretary/Treasurer.

The meeting was adjourned at 6:41 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: May 1, 2024

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
May 1, 2024

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on May 1, 2024. The meeting was called to order at 6:00 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio, Sheena Pettitt, Logan Robinson

ABSENT:

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman, Code Enforcement Officer Ben McClure, Numerous others as listed on the sign-in sheet

APPROVAL OF MINUTES: Minutes of the previous meeting, April 17, 2024, were approved as presented on a motion by Dave Manley, seconded by Allen Gregorio, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Allen Gregorio, and seconded by Dave Manley, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

EXECUTIVE SESSION: Council President Michelle Dunham called for an executive session at 6:03 p.m. and the Council stepped outside to meet. The executive session ended at 6:05 p.m. Michelle Dunham stated that to allow Council to do its necessary Business, Public Input has been moved to the end of the meeting.

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS:

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: None

ORDINANCE ENFORCEMENT: Code Enforcement Officer Ben McClure will be making his first full tour of the Borough tomorrow.

EMERGENCY MANAGEMENT:

BOROUGH MAINTENANCE: Clean-up day was held on April 20, 2024, without any major problems.

HIGHWAY/STREETS: Work has been done on Pelton Hill Rd. and now it is being observed every day to look for shifting. There has been a lot of people driving around or moving the barriers, and many cutting through the cemetery. Michelle stated that it is not legal to make a road through the cemetery. The grant from the Dirt, Gravel, and Low Volume Roads program has been submitted.

PARK: The trash bins are now in the park

SEWER: The check valve and the airline need replaced as soon as possible.

WATER:

UNFINISHED BUSINESS:

NEW BUSINESS: None

PUBLIC INPUT: The meeting was opened up to public input. There were many comments about Pelton Hill Rd. People are not happy with the detour that is in place. Michelle tried to explain that we are

trying to do the best thing keeping in mind that we represent Borough residents. The discussion got rather loud and attendees were not listening to the directions of Council. President Michelle Dunham made the decision to suspend the meeting at 6:35 p.m.

RESUMPTION OF MEETING: The meeting was called back to order at 6:01 p.m. May 15, 2024. The meeting was adjourned at 6:02 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: May 15, 2024

NEW ALBANY BOROUGH COUNCIL

MEETING MINUTES

May 15, 2024

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on May 15, 2024. The meeting was called to order at 6:03 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Allen Gregorio, Sheena Pettitt, Logan Robinson

ABSENT: Dave Manley

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman, Jen Landis, Dave Landis

APPROVAL OF MINUTES: Minutes of the previous meeting, April 17, 2024, were approved as presented on a motion by Sheena Pettitt, seconded by Logan Robinson, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Logan Robinson, and seconded by Allen Gregorio, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: None

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: None

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT: There was a question about the preparedness of the fire department. Should they be doing more training. Do they need to purchase more equipment?

BOROUGH MAINTENANCE:

HIGHWAY/STREETS: Pelton Hill Rd. is still settling so we just have to wait to see if it stops. We need to get the barricades so they do a better job. A motion was made by Logan Robinson to hire Terry Selleck to work on the barricades so they are effective. The motion was seconded by Allen Gregorio and passed unanimously on a roll call vote.

PARK: Jen Landis would like to spend up to \$200 for flowers. A motion was made by Michelle Dunham to approve up to \$200 for park flowers. The motion was seconded by Sheena Pettitt and unanimously approved by a roll call vote. It was also noted that electric to the gazebo needs to be hooked up, the benches need sealed, and some cracks in the concrete around the old pool need repaired.

SEWER: The check valve still needs to be replaced.

WATER: Sheena Pettitt asked about getting the out of service fire hydrants repaired. She is going to contact Towanda to see if they have anyone who can work on them. Dave Hindman noted that parts to repair 2 hydrants have been purchased. The one by Elementary Lane is torn apart, but needs put back together. Dave Hindman is to contact well drillers to get estimates on the well for Harris.

UNFINISHED BUSINESS:

NEW BUSINESS: None

The meeting was adjourned at 7:12 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: June 5, 2024

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
June 5, 2024

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on June 5, 2024. The meeting was called to order at 6:01 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio, Sheena Pettitt

ABSENT: Logan Robinson

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman, Jeff McIntire, Laura McIntire, Eloise Corson, Sharon Zurn, Matt Jennings, Bailey Tessier, Jen Landis, Scott Sample, Deborah Sample, Jared Keeney

APPROVAL OF MINUTES: Minutes of the previous meeting, May 15, 2024, were approved as presented on a motion by Allen Gregorio, seconded by Dave Manley, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Michelle Dunham, and seconded by Dave Manley, and unanimously passed on a roll call vote.

PUBLIC INPUT: There were a number of area residents wanting an update on Pelton Hill Rd. and access to the cemetery. Michelle Dunham gave an update but noted as how attorneys are involved, Council is limited from discussing the situation further.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: None

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT:

BOROUGH MAINTENANCE:

HIGHWAY/STREETS: The grant we applied for from the Bradford County Conservation District was turned down due to our ranking and the limited funding. Michelle Dunham was informed at the meeting that some or all of the Bradford County Commissioners were coming to look at the situation the next day.

PARK:

SEWER: The check valve still needs to be replaced.

WATER: There has been a lot of turmoil since the Towanda Water Operator left and Michelle has been dealing with DEP trying to get them satisfied.

UNFINISHED BUSINESS:

NEW BUSINESS: None

The meeting was adjourned at 7:17 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: July 3, 2024

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
July 3, 2024

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on July 3, 2024. The meeting was called to order at 6:04 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio, Sheena Pettitt

ABSENT: Logan Robinson

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman, Anthony Coval, David Landis, Warren Howeler, Phil O'Dell, Jason Keeney

APPROVAL OF MINUTES: Minutes of the previous meeting, June 5, 2024, were approved as presented on a motion by Allen Gregorio, seconded by Dave Manley, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Allen Gregorio, and seconded by Dave Manley, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: There is a bear in town. Bring in birdfeeders and garbage at night. Jason Keeney is interested in purchasing the small strip of property above the creek at the park that abuts his property.

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS: Resolution 2024-5 for the Adoption of Updated Act 537 Plan was presented to Council. A motion to adopt the resolution was made by Dave Manley, seconded by Allen Gregorio, and passed unanimously on a roll call vote.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: Act 13 funds of \$8496.24 and Liquid Fuels funds of \$9323.36 were both received this week.

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT: Dave Hindman forwarded an email to all Council members that contains an "Emergency Management for Municipal Officials" Handbook. He encouraged all members to read it when able. In a couple months we will be discussing emergency management.

BOROUGH MAINTENANCE: As part of the Act 537 Sewer Plan, we will be responsible for visiting all accounts to determine if the lines coming into buildings to the water meter are copper. We will also be checking on the water meter in each property and looking for any connections to the line prior to the water meter. At the same time we will be checking sewer lines where they leave the structure and making sure storm sewers and sump pumps are not going into sewer lines. Michelle Dunham suggested using Jeff McIntire for this purpose at a suggested rate of \$15.00 per hour for up to 25 hours per week. If he needs to go over 25 hours per week, he will need approval from Michelle Dunham. Michelle Dunham made a motion to use Jeff McIntire for this purpose. Sheena Pettitt seconded the motion and it passed unanimously on a roll call vote.

HIGHWAY/STREETS: There will be a utility coordination meeting at the bridge just off Rt. 220 on Overton Rd. Dave Hindman will represent the Borough. Michelle Dunham presented an update on Pelton Hill Rd. The Bradford County Commissioners have indicated that they may be able to help with the engineering needed to repair the road. A proposal was presented by a local contractor to do work

on Lawrence Street. It would involve putting in a couple catch basins. This has been tabled to the next meeting as we will need to get 2 other quotes on the work.

PARK: Dave Landis has set a date to work on the lights at the park.

SEWER: The overhead door at the sewer plant needs fixed so it will close and keep birds and critters outside.

WATER: Michelle Dunham has been working with DEP to resolve the lack of a registered Operator. The DEP recently completed an inspection of our water and sewer facilities. The Consumer Confidence Report for 2023 is now available. In the July Borough Newsletter, customers will be directed to our website to access the report.

UNFINISHED BUSINESS: Dave Hindman related that he and Dan Dunham have been working on expenses for flood repair. Dave Hindman said that the Borough will probably have to return some of the funds received for flood repair because we did not utilize all the funds.

NEW BUSINESS: None

The meeting was adjourned at 7:37 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: July 17, 2024

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
July 17, 2024

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on July 17, 2024. The meeting was called to order at 6:00 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio, Sheena Pettitt

ABSENT: Logan Robinson

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman, Warren Howeler, Phil O'Dell.

APPROVAL OF MINUTES: Minutes of the previous meeting, January 3, 2024, were approved as presented on a motion by Sheena Pettitt, seconded by Allen Gregorio, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Sheena Pettitt, and seconded by Dave Manley, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: None

RESOLUTIONS/ORDINANCES/SUBDIVISIONS/APPOINTMENTS:

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: None

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT: The recent flash flooding incidents in town were discussed. There is just too much water coming down off the hill when it rains that hard.

BOROUGH MAINTENANCE: The pay rate for Jeff McIntire approved at the last meeting was incorrect. The correct rate of \$17.00 per hour was approved on a motion by Allen Gregorio, seconded by Dave Manley, and passed on a roll call vote.

HIGHWAY/STREETS: We are getting estimates to do some work on Lawrence Street. Hopefully will have numbers by next meeting. The only update on Pelton Hill is that it is still moving.

PARK: There has been some work done on the wiring at the park.

SEWER: Work still needs done on the blower and the building.

WATER: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

The meeting was adjourned at 6:23 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: August 7, 2024, 2024

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
August 21, 2024

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on August 21, 2024. The meeting was called to order at 6:01 p.m. by Vice President Sheena Pettitt.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Dave Manley, Sheena Pettitt, Logan Robinson

ABSENT: Michelle Dunham, Allen Gregorio

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman, Jeff McIntire, Laura McIntire, Warren Howeler

APPROVAL OF MINUTES: Minutes of the previous meeting, July 17, 2024, were approved as presented on a motion by Logan Robinson, seconded by Dave Manley, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Logan Robinson, and seconded by Dave Manley, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: None

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: David Hindman reported that he marked the water lines on Overton Rd. where they are moving poles.

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT: None

BOROUGH MAINTENANCE: None

HIGHWAY/STREETS: We received three quotes for the work we are proposing on Lawrence Street to improve drainage. This will include two new catch basins, install drain pipe, and remove existing broken blacktop and replace with stone. The estimates were 1) \$21,176.10 from JK Excavating LLC 2) \$69,519.81 from MAC Builders and 3) \$34,965.00 from Patriot Site Services. Logan Robinson made a motion to accept the quote from JK Excavating, LLC for \$21,176.10. Dave Manley seconded the motion and it was unanimously approved by a roll call vote.

PARK: There are reservations for the Methodist Church for August 25, and New Life Church for September 13, 2024.

SEWER: The roof on the building has been done and the overhead door has been repaired.

WATER: Still the same 8 water meters that are not reading correctly for many months.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

The meeting was adjourned at 6:36 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: September 4, 2024

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
September 4, 2024

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on September 4, 2024. The meeting was called to order at 6:00 p.m. by Vice Se

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Dave Manley, Allen Gregorio, Sheena Pettitt

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman, Warren Howeler

APPROVAL OF MINUTES: Minutes of the previous meeting, August 21, 2024, were approved as presented on a motion by Allen Gregorio, seconded by Dave Manley, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Allen Gregorio, and seconded by Dave Manley, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: None

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS:

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: None

ORDINANCE ENFORCEMENT: David Pierchorowicz has been in the area but is getting frustrated.

EMERGENCY MANAGEMENT: None

BOROUGH MAINTENANCE: Lots that needs done.

HIGHWAY/STREETS: Waiting for work to start on Lawrence Street.

PARK: None

SEWER: We received a letter from DEP referencing some technical deficiencies with the Act 537 Sewage Plan as submitted. One item that Dave Hindman already took care of was that the adopting resolution was not sealed by the Borough. JHA will be replying on the other items.

WATER:

UNFINISHED BUSINESS:

NEW BUSINESS: None

The meeting was adjourned at 6:19 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: September 18, 2024

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
September 18, 2024

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on September 18, 2024. The meeting was called to order at 6:02 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio, Sheena Pettitt

ABSENT: Logan Robinson

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman, Joe ?, Sonya Shaffer, Ginny Hugo, Sidney Hugo

APPROVAL OF MINUTES: Minutes of the previous meeting, September 4, 2024, were approved as presented on a motion by Allen Gregorio, seconded by Dave Manley, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Sheena Pettitt, and seconded by Dave Manley, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: Topics discussed by those attending were Pelton Hill Rd., Lawrence Street, Traffic on Main Street.

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS:

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: None

ORDINANCE ENFORCEMENT: Michelle is going to schedule a meeting with the code enforcement officer to provide guidance.

EMERGENCY MANAGEMENT: David Hindman has received notice that he is qualified as an Emergency Management Coordinator, but has not yet received his certificate.

BOROUGH MAINTENANCE:

HIGHWAY/STREETS: Work on Lawrence Street has started.

PARK:

SEWER:

WATER:

UNFINISHED BUSINESS:

NEW BUSINESS: Trick or treat was scheduled for Sunday October 27 from 4:00 p.m. until 5:30 p.m. The party will not be held after trick or treat this year but will be scheduled separately

The meeting was adjourned at 7:02 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: October 16, 2024

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
October 2, 2024

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on October 2, 2024. The meeting was called to order at 6:03 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio, Sheena Pettitt, Logan Robinson
ABSENT:

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman, Kevin Baker

APPROVAL OF MINUTES: Minutes of the previous meeting, September 18, 2024, were approved as presented on a motion by Allen Gregorio, seconded by Sheena Pettitt, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Sheena Pettitt, and seconded by Dave Manley, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: None

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: None

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT: Update training for Dave Hindman on October 8, 2024.

BOROUGH MAINTENANCE: Michelle Dunham stated that the Borough needs to advertise for a new part-time maintenance employee. Many maintenance tasks are not being completed by current personnel.

HIGHWAY/STREETS: The drainage and rebuilding work on Lawrence Street has been completed.

PARK: The park needs to be winterized.

SEWER: We have received quotes for repairs for both samplers. Michelle Dunham will talk to Shane Walker. The reply to DEP about deficiencies of the Act 537 plan should be submitted by JHA by the end of the week.

WATER:

UNFINISHED BUSINESS: JK Excavating was hired to do snow removal for the Borough from now until the end of 2025. He will be charging \$65 per hour, providing his own cinders, and billing for salt and calcium chloride as needed. The motion was made by Allen Gregorio, seconded by Dave Manley, and passed on a roll call vote with Sheena Pettitt abstaining.

NEW BUSINESS: Michelle Dunham made a motion to make a \$100 donation to the Bradford County Library. The motion was seconded by Logan Robinson, and passed on a roll call vote.

The meeting was adjourned at 7:01 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: November 6, 2024

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
October 16, 2024

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on October 16, 2024. The meeting was called to order at 6:07 p.m. by Vice-President Sheena Pettitt.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Dave Manley, Sheena Pettitt, Logan Robinson

ABSENT: Michelle Dunham, Allen Gregorio

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman, Jeff McIntire, Laura McIntire, and Kevin Baker

APPROVAL OF MINUTES: Minutes of the previous meeting, October 2, 2024, were approved as presented on a motion by Logan Robinson, seconded by Dave Manley, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Dave Manley, and seconded by Logan Robinson, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: None

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: None

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT: There is a meeting for updating the Bradford Co. Hazard Mitigation Plan on October 31 at the safety center. Dave will try to attend.

BOROUGH MAINTENANCE:

HIGHWAY/STREETS: A hole has developed at the corner of Hubler and Main where the drain pipe coming down Hubler has rusted through on the top and is caving in. Jake Keeney took a look at it and states he can fix it for around \$300. Logan Robinson made a motion to have JK Excavating complete the repair. Dave Manley seconded the motion and it passed unanimously on a roll call vote.

PARK:

SEWER:

WATER:

UNFINISHED BUSINESS: A special meeting for a budget workshop was scheduled for Wednesday October 30, 2024, at 6 p.m., at the social hall. The secretary will advertise the special meeting.

NEW BUSINESS: David Hindman stated that an auditor from PennDot was here to audit the Liquid Fuels Funds for 2021 thru 2023, and found everything in order.

The meeting was adjourned at 6:18 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: November 6, 2024

NEW ALBANY BOROUGH COUNCIL

MEETING MINUTES

November 6, 2024

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on November 6, 2024. The meeting was called to order at 6:00 p.m. by Vice President Sheena Pettitt.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Dave Manley, Allen Gregorio, Sheena Pettitt

ABSENT: Michelle Dunham, Logan Robinson

OTHERS ATTENDING: Secretary/Treasurer David Hindman

APPROVAL OF MINUTES: Minutes of the previous meeting, October 16, 2024, were approved as presented on a motion by Dave Manley, seconded by Allen Gregorio, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Allen Gregorio, and seconded by Dave Manley, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: None

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS: David Hindman introduced the proposed 2025 budget. The budget increases real estate taxes by .5 mil to 9.0 mil. The sewer usage rate will increase by \$1.50 to \$14.00 per 1000 gallons used. The water usage rate will increase by \$1.00 to \$11.00 per 1000 gallons. The base rates for sewer and water will not change. A motion to advertise the budget was made by Allen Gregorio, was seconded by Dave Manley, and passed unanimously. A motion to advertise Ordinance 2024-2 raising the real estate millage from 8.5 to 9, was made by Dave Manley, seconded by Allen Gregorio, and unanimously passed. The budget and tax ordinance will be brought up for adoption at the December 4, 2024, regular meeting. A motion to advertise Ordinance 2024-3 to repeal the Act 511 Per Capita Tax was made by Sheena Pettitt, seconded by Allen Gregorio, and passed unanimously. A motion to advertise Ordinance 2024-4 to repeal the Act 511 Occupation Tax was made by Allen Gregorio, seconded by Dave Manley, and passed unanimously. These two ordinances will be brought up for adoption at the December 18, 2024, regular meeting as they have to be advertised for 3 consecutive weeks. Resolution 2024-6 to apply for a Statewide Local Share Assessment grant of \$1,000,000, was introduced, to be used for construction of the new wastewater plant. Sheena Pettitt made a motion to adopt the resolution, Dave Manley seconded it, and the resolution was adopted.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: None

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT: Dave Hindman recently attended a Bradford County Hazard Mitigation Plan Update meeting. He will attend one more so the Borough will be recorded as participating.

BOROUGH MAINTENANCE: Nothing

HIGHWAY/STREETS: Dave Hindman asked for a formal motion to use \$21,557.49 in Act 13 funds to pay for the Lawrence Street work as had been discussed. Allen Gregorio made a motion to use the Act 13 funds, Dave Manley seconded the motion, and it passed unanimously on a roll call vote. The repairs

to the hole that showed up at Main and Hubler Streets has been repaired. The bill of \$300 was paid with the regular bills. The work had been authorized at the last meeting.

PARK: Nothing

SEWER: Nothing

WATER: Nothing

UNFINISHED BUSINESS: None

NEW BUSINESS: None

The meeting was adjourned at 6:20 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: November 20, 2024

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
November 20, 2024

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on November 20, 2024. The meeting was called to order at 6:02 p.m. by Vice President Sheena Pettitt.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Allen Gregorio, Sheena Pettitt, Logan Robinson

ABSENT: Michelle Dunham, Dave Manley

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman

APPROVAL OF MINUTES: Minutes of the previous meeting, November 6, 2024, were approved as presented on a motion by Allen Gregorio, seconded by Logan Robinson, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Logan Robinson, and seconded by Allen Gregorio, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: None

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS:

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: David Hindman announced officially that we have received a LSA grant of \$164,665 for repairs to sidewalks on Front Street damaged by the flood of 2018.

ORDINANCE ENFORCEMENT: Dave Pierchorowicz has been working to remove the camper and its resident from the back yard of 423 Front Street, so far with little success.

EMERGENCY MANAGEMENT: None

BOROUGH MAINTENANCE: None

HIGHWAY/STREETS: Ready for snow.

PARK: None

SEWER: David Hindman stated that we have received acceptance of our ACT 537 Sewer Plan from DEP. JHA will start design work on the new plant in December.

WATER: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

The meeting was adjourned at 6:13 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: December 4, 2024

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
December 4, 2024

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on December 4, 2024. The meeting was called to order at 6:01 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Sheena Pettitt

ABSENT: Allen Gregorio, Logan Robinson

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman, Warren Howeler, Phil O'Dell

APPROVAL OF MINUTES: Minutes of the previous meeting, December 4, 2024, were approved as presented on a motion by Sheena Pettitt, seconded by Dave Manley, and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Dave Manley, and seconded by Sheena Pettitt, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: None

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS: A motion was made by Dave Manley to adopt the proposed 2025 budget. The motion was seconded by Sheena Pettitt, and unanimously passed on a roll call vote. Dave Manley made a motion to adopt Ordinance 2024-2 raising the real estate tax rate from 8.5 to 9.0 mils for 2025. Sheena Pettitt seconded the motion and the Ordinance was adopted unanimously on a roll call vote.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: None

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT: None

BOROUGH MAINTENANCE: PennDot is concerned about the safety driving through Pelton Hill Rd. where the barriers keep getting moved. They may come in with more permanent barriers.

HIGHWAY/STREETS: None

PARK: None

SEWER: JHA Associates has submitted, on our behalf, a LSA Grant Application targeted for construction of the new wastewater plant. We will not know about its status until fall 2025.

WATER: None

UNFINISHED BUSINESS: None

NEW BUSINESS: None

The meeting was adjourned at 6:17 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: December 18, 2024

NEW ALBANY BOROUGH COUNCIL
MEETING MINUTES
December 18, 2024

New Albany Borough Council held a regular bi-monthly meeting at the New Albany Volunteer Fire Department Social Hall on December 18, 2024. The meeting was called to order at 6:00 p.m. by President Michelle Dunham.

COUNCIL MEMBERS' ROLL CALL:

PRESENT: Michelle Dunham, Dave Manley, Allen Gregorio, Sheena Pettitt, Logan Robinson

ABSENT:

OTHERS ATTENDING: Mayor Dan Dunham, Secretary/Treasurer David Hindman, Jeff McIntire, Laura McIntire, Phil O'Dell, Warren Howeler

APPROVAL OF MINUTES: Minutes of the previous meeting, December 4, 2024, were approved as presented on a motion by Sheena Pettitt, seconded by Dave Manley , and passed unanimously.

TREASURER'S REPORT: The bills to be paid were presented by the Secretary/Treasurer. A motion to pay the bills was made by Dave Manley, and seconded by Allen Gregorio, and unanimously passed on a roll call vote. David Hindman presented the treasurer's report.

PUBLIC INPUT: Mike Epler attended the meeting to remind Council they were to look into speed signs for the Borough. Michelle stated that she would talk to PennDot about what is permitted.

RESOLUTIONS/ORDINANCES/ SUBDIVISIONS/APPOINTMENTS: A motion to adopt Ordinance 2024-3 to suspend collection of Per Capita and Occupation taxes for 2025 was made by Michelle Dunham and seconded by Allen Gregorio. The ordinance was unanimously adopted on a roll call vote. A motion to approve Resolution 2024-6, Authorizing a Broadband Ready Communities Program Application, was made by Michelle Dunham and seconded by Allen Gregorio. The motion was unanimously approved on a roll call vote. A motion to approve resolution 2024-7, setting sewer rates for 2025, was made by Logan Robinson and seconded by Dave Manley. The motion was unanimously approved on a roll call vote. A motion to approve Resolution 2024-8, to set water rates for 2025, was made by Allen Gregorio and seconded by Logan Robinson. The motion was unanimously approved on a roll call vote.

COMMITTEE REPORTS/ITEMS TO ADDRESS:

SECRETARY/OFFICE: None

ORDINANCE ENFORCEMENT: None

EMERGENCY MANAGEMENT: None

BOROUGH MAINTENANCE: None

HIGHWAY/STREETS: People are still moving the barriers placed on Pelton Hill Rd. and driving around them. Someone even plowed it when it snowed. Our solicitor is working on an ordinance to close the road but we need to figure out how to keep traffic off the road.

PARK: None

SEWER: None

WATER: None

UNFINISHED BUSINESS:

NEW BUSINESS: The first meeting of the year will be held January 6, 2025 at 6 p.m.

The meeting was adjourned at 6:51 p.m.

Respectfully submitted by:
David L. Hindman, Secretary

NEXT MEETING: January 6, 2025